Polson School District #23

March 12, 2014

Teri Wing
Montana Office of Public Instruction
Accreditation Compliance Specialist
PO Box 202501
Helena, MT 59601-2501

Dear Teri:

Enclosed you will find a draft of the March 10th Board Meeting Minutes and sign-in sheet. The Board of Trustees approved the variance application (see item 11) during that meeting. Thank you for your assistance in processing the Polson High School Library variance renewal application.

Sincerely,

Carl Elliott

Carl Elliott
Director of support Services,
Human Resources and Information Technology

Encl.

cc. Susan Erickson, Librarian
Rex Weltz, Principal

111 4th Avenue E., Polson, MT 59860 ~ (406)883-6355 ~ Fax(406)883-6345
www.polson.k12.mt.us

Montana
Office of Public Instruction
Denise Juneau, State Superintendent
opi.mt.gov

VARIANCES TO STANDARDS APPLICATION

March 3, 2014

Purpose: ARM 10.55.604.1. A local board of trustees may apply to the Board of Public Education through the Superintendent of Public Instruction to implement a variance to a standard or a section of standards, excluding standards stating statutory criteria, standards pertaining to educator licensure or endorsement, and content standards as defined by the Board of Public Education and provided in guidance from the Superintendent of Public Instruction.

DUE DATES

- First semester implementation; March 3, 2014
- Second semester implementation; July 7, 2014

COUNTY: Lake

DISTRICT: #23

LIST THE SCHOOL OR MULTIPLE SCHOOLS THAT ARE REQUESTING THE VARIANCE(S):

Polson High School

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1. **Is this an initial application (2 years) or a Renewal application (3 years)?**
   Renewal application

2. **Is this for first semester implementation or second semester implementation?**
   First semester implementation

3. **Standard(s) for which a variance is requested, i.e., 10.55.709. If there is a program delivery standard, be sure to list it as well. For example, 10.55.1801.**
   10.55.709: Library Media Services - 1.5 FTE for schools with 501-1000 students
   10.55.1801: Library Media Program Delivery Standards

4. **Please attach evidence through official minutes of the board of trustees that local school community stakeholders were involved in the consideration and development of the proposed variance to standards. Stakeholder groups include trustees, administrators, teachers, classified school staff, parents, community members, and students as applicable.**
   The sign-in sheet for the March 10, 2014 meeting of the Polson School District Board of Trustees will be submitted after the meeting.

5. **Please provide evidence that the board of trustees adopted its application for variance at an official, properly noticed meeting of its board of trustees.**

   The agenda for the March 10, 2014 meeting of the Polson School District Board of Trustees will be submitted when it is posted. The draft minutes, including approval of this application, will be submitted immediately after the meeting and the official minutes will follow upon approval of the Board.

6. **Describe the variance requested.**

   We request renewal of our 2012 application for an alternative standard regarding our library staffing. We would like to continue staffing the Polson High School Library with 1 FTE certified teacher librarian and 1 FTE para-professional library assistant. This staffing arrangement allows us to offer flexible scheduling, co-teaching, expanded hours and services to students and staff, and keep the library open during the lunch hour.

   Polson High School has an enrollment ranging between 520 and 550 students through the school year. The current standard requires 1.5 FTE certified staff for a school with over 500 students. To follow this requirement the Polson High School Library would lose one highly qualified full-time para-professional staff member. This para-professional provides coverage and supervision of the library while the teacher librarian is administering the library, collaborating with staff, and teaching students in the library and classroom. The full-time para-professional is also able to complete many of the clerical and technical tasks needed during the workday. This position's replacement with a half-time certified staff position would limit the access to the library and the supervision of students during part of the school day. Services and support would be reduced.

7. **Provide a brief statement of the mission and goals of this proposed variance.**

   Polson High School's mission is to empower students to succeed. Our vision is to partner with families and the community to prepare students academically and socially to succeed in the changing world.

   The Polson High School Library is a curriculum-oriented facility which provides information and resources in a variety of formats and technologies, and is committed to supporting all members of the school community. The library environment encourages student and staff productivity and collaboration, as well as recreational reading and relaxation.

7. continued .

The library is staffed by the teacher librarian and para-professional from 7:45 am until 3:45 pm each school day. The role of the library para-professional is to support the teacher librarian, staff and students. Working together, the teacher librarian and para-professional provide a strong library program that includes consistent hours of operation and flexible scheduling. Staff are able to schedule classes for research in print and non-print resources, selection of books, computer-based testing, and group projects. Students and staff receive training in the use of technology, audiovisual and technical equipment. Students are able to use the library before school, after school and during their lunch period and other free time.

The presence of the full-time FTE para-professional provides skilled assistance to patrons and access to the library while the teacher librarian is collaborating with staff and teaching students. The teacher librarian is also supported in fulfilling the administrative duties of the library outlined in Standard 10.55.1801.

8. **List at least one specific measurable objective(s) that demonstrates that the proposed variance will meet or exceed the results under the current standard(s).**
Polson High School Library fulfills the LIbrary/Media Program Delivery Standards which include the essential functions of a teacher-librarian; information technology instruction, reading advocacy, and information management. The teacher librarian also performs in a leadership role as a teacher, instructional partner and program administrator.

Montana Common Core Standards for Grades 9-10 in English Language Arts, Informational Reading Standards: RI. 9-10.1 through RI. 9-10.3 on Key Ideas and Details address the students' ability find and use text resources for key ideas and specific information to support their research needs. Standards RI. 9-10.7 through RI.9-10.9 on the Integration of Knowledge and Ideas, and Standard RI. 9-10.10 on Range of Reading and Level of Text Complexity address the students' ability to utilize information in different formats and levels of complexity and decide if the details and statements are relevant and credible.

These skills are taught during Freshmen Library Skills and reinforced in the upper grades through teacher collaboration and student work on assigned term paper research and classroom projects. The proposed Alternative Standard allows the teacher librarian to co-teach with the Freshmen English teachers in the classroom and library. The teacher librarian delivers content on the skills needed to access the library's print and electronic resources, Internet search skills and evaluating resources in the classroom through demonstrations, activities, on-line content and video content, while the para-professional staffs the library.

9. **What data or evidence will be gathered to document progress toward meeting the measurable objectives?**

   * The TRAILS Online Assessment of Information Literacy Skills will be used as a pre- and post- test in English 9 classes.
   * Library and information skills questions will be included in the 1st semester final for English 9. Questions and test results for January, 2014 are attached.
   * The number of hours of collaboration with each core department and the library/media staff will be recorded using Google Calendar. The Google Calendar link on the PHS webpage also serves to inform staff of availability of library space and computer workstation. (www.polson.k12.mt.us/phs) Current 2014 PHS Library calendars are attached.
   * The number of total patrons (students and staff) using the library either individually or with classes will be logged using a "people counter" that records the number of visits each day. Our goal is to realize an average of 300 patron visits per day.
   * Circulation statistics will be retrieved from Destiny Library Manager software. We would like to maintain a monthly circulation for print materials at or above 500 items. Circulation statistics and database usage statistics are included in the Principal's Report of Library Use and Activities which is attached.

10. **In what way does this variance to standard meet the specific needs of the students in your school(s)?**

    The presence of the FTE library para-professional allows the teacher librarian to collaborate with staff and teach students throughout the day in the classroom or the library. The library's daily schedule is posted on Google Calendar through a link on the Polson High School webpage (www.polson.k12.mt.us/phs). Teachers can access the link to check availability of the library classroom areas and computer workstations.

    Information skills, including the research process, ethical use of information, the use of school-wide resource databases and educational software subscriptions are taught in grades 9 - 12. A current schedule of Library Skills lessons taught in English 9 classes during the 2013-14 school year is attached. The standards addressed in each lesson are noted.

    In grade 10 and 11, the teacher librarian works with English staff to deliver lessons on digital citizenship and online identity. In Grade 11-12, the students complete a term paper each semester in Social Studies classes. The library staff work with classes and individual students to assist with information seeking strategies, giving proper credit for information sources and the synthesis and presentation of the term paper product.

10. continued.

Through flexible scheduling, the library is used by all departments in the school including Math, Science, Physical Education/Health, Foreign Language, Business, Tech Education, Art and Music. We also work with the Special Services department and Study Support para-professionals.

The library para-professional ensures skilled assistance and access to the library when the teacher librarian is engaged in lesson planning and delivery. The Alternative Standard of 1 FTE teacher librarian and 1 FTE para-professional fulfills the needs of our school, library program and patrons.

11. Variance to Standard: Outline how and why the proposed variance would be:

a. Workable. (Sufficient district resources are available for the success of the variance.)

Polson High School has the financial resources to staff the library through the employment and retention of a highly qualified FTE library para-professional. The job description of the library para-professional is attached to this application. It is revised as needed to reflect changes in library services and the duties and skills required. This document provides a basis for job performance evaluation and serves as a model for recruitment, hiring and training.

b. Educationally sound. (Applicant has relied on sound research as a rationale for the variance.)

The library staffing arrangement of 1 FTE certified teacher librarian and 1 FTE para-professional has been in place at Polson High School for over ten years. The support of the para-professional has been very important to the development of many aspects of library services including the expansion of reader's advisory, book displays,and technology and equipment support for students and staff.

The American Association of School Librarians Position Statement on Appropriate Staffing for School Libraries states "the success of any school library program depends ultimately on the quality and number of the personnel responsible for the program. A well-educated and highly motivated professional staff, adequately supported by technical and clerical staff, is critical to the endeavor."

" Both professional personnel and support staff are necessary for all library programs at all grade levels. Each school must employ at least one full-time technical assistant or clerk for each school librarian." www.ala.org/aasl

c. Where applicable, aligned with program standards under ARM 10.55.1101 through 10.55.1901.

The teacher librarian is fulfilling the adminstrative duties of the library which are outlined in Standard 10.55.1801. Selection and management of the print collection and electronic resources, long range planning and program development, communication and cooperation with local and regional libraries and staffs, and participation in school-wide and district level committees are priorities, including the K-12 Technology Committee, the High School English Language Arts Professional Learning Community and the High School Indian Education for All Committee . Polson Schools K-12 teacher librarians meet regularly to develop and implement curriculum, plan for teacher training, cooperative purchases and professional development. The teacher librarian participates in the district's Professional Growth and Evaluation Process which includes a teacher librarian strand. Polson Schools Professional Growth and Evalution Process is attached. The process guides continued growth and improvement. Polson High School is compliant with Administrative Rule 10.55.1801.

12. Designed to meet the content standards for this area of the curriculum (only applies to those standards which also have related curriculum content standards).

RENEWAL APPLICATION ONLY: Please attach a summary of the data gathered to demonstrate that the variance cycle ending June 30, met or exceeded the standard. State the measurable objective for the initial or previous application.

Montana
Office of Public Instruction
Denise Juneau, State Superintendent
opi.mt.gov

Mail your signed form to:

Accreditation and Educator Preparation Division
Office of Public Instruction
PO Box 202501
Helena, MT 59620-2501

Board Chair Name: Caryl Cox

Board Chair Signature: Caryl Cox Date: 2/24/2014

Superintendent Name: Dr. Linda Reksten

Superintendent Signature: Dr. Linda E Reksten Date 2/24/2014

OPI USE ONLY

Superintendent of Public Instruction: _____ Date_____

_____Approve _____Disapprove

Board of Public Education Chair Sharon Carroll Date_ 5/9/14

✓ _Approve _____Disapprove

REGULAR BOARD MEETING
MARCH 10, 2014
POLSON DISTRICT OFFICE

CALL TO ORDER
Vice Chairman Triolo called the Regular Board Meeting to order at 5:30 PM. In attendance were Vice Chairman Triolo, Trustee Laimbeer, Trustee, McDonald, Trustee McGinnis, Trustee Leadercharge, Trustee Lake, Trustee Lanier, Superintendent Reksten, Business Manager Pam Owen, Deb Sampson, Carl Elliott, Rex Weltz, Tamara Fisher, Elaine Meeks, Tim Finkbeiner, Tom DiGiallonardo, Jesse Yarbrough, Scott Wilson, Lynn Witts, Bill Appleton, Tim Berg, Becca Grant, Susan Erickson, Pat Danley, Bob DiGiallonardo, Katrina Venters, Berl Tiskus.

PLEDGE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION:

COMMENT FROM HIGH SCHOOL STUDENT REPRESENTATIVE: Not present

PUBLIC COMMENTS:
Lynn Witts: As president of PCEA, Lynn Witts read a letter to the Board regarding the hiring of a negotiator and that they felt it did not send a good message to the group as they prepare the negotiating process.

Pat Danley: Pat Danley, a team member for the PEA negotiating team, agreed with Lynn's letter and felt it would have been more productive to start talking with the group about items of interest rather than hire an outside negotiator before this process has begun.

BOARD COMMENTS AND OBSERVATIONS: none

SUPERINTENDENT'S COMMENTS:
Superintendent Reksten congratulated the basketball teams for their accomplishments this season. She stated that she and John Laimbeer presented to the City Council last week on the High School Bond Project. With the challenging weather, this has given the District an opportunity to practice their release procedures; no school, late start and early out. The administrators, the bus supervisor, the maintenance director and Dr. Reksten try to make the best decision for the safety of students.

APPROVAL OF MINUTES
Item 1-February 10, 2014
Trustee Laimbeer made the motion to approve the Regular Board Meeting Minutes for February 10 2014, as presented. Trustee McDonald seconded the motion and the motion carried unanimously. Elaine Meeks wanted to be on the record that the IEFA Comprehensive Plan Board training was supposed to by done at this meeting, as reflected in the minutes. Due to a communication glitch, the

IEFA training was inadvertently left off this agenda. If Elaine and Molly are able to present the training on April 7, they will be on that agenda.

COMMUNICATIONS/DISCUSSION

Item 2- Trustee Suggestions for Additional Agenda Items

Trustee McDonald would like to have Tim Finkbeiner do a presentation on the Watchdog Program at Linderman.

Trustee Triolo would like to have OPI present rational for how accreditation standards are decided and how or if they are in correlation with student achievement.

Item 3-Quality Schools Planning Grant Update

Superintendent Reksten gave an update of the first Quality Schools Planning Grant meeting with Nick Salmon from CTA, staff and community members. There was a Power-Point presentation regarding future learning, groups were put together to look at what works in their schools, what could be improved and what would they want if they could have anything. This gave groups the chance to be innovative. An Assess Document was prepared with demographic information, the school self analysis, and an overview of what was accomplished in the individual groups. Caroline McDonald and John Laimbeer thought it was a thorough, enlightening experience. The next two sessions will be used to work on the facility master plan.

Item 4- Fiscal Year 2013 Audit Report

Pam Owen, Business Manager and Deb Sampson, Assistant Business Manager presented the FY13 final audit report that was completed by Galusha, Higgins & Galusha. There were three deviations: two for payroll time sheets that were not properly approved, and one for not properly calculating free and reduced status within the school food programs.

Item 5- 2014-15 Preliminary Budget/Mill Levy

Business Manager, Pam Owen, gave an overview of where the preliminary budget numbers are for the elementary and high school general funds. The final OPI budget numbers were presented as well. At this point in the budgeting process, the Elementary general fund has approximately $32,000 left to budget and the High School general fund has approximately $36,000 to absorb within the budget. These numbers are very preliminary at this point, as staffing has not been finalized and negotiations are not completed.

Item 6- Safety Plan Update

Tim Berg, Administrator, gave a School Safety Plan update. During the 2012-13 school year, a committee was created at the direction of the Superintendent to review various safety procedures in the district. In the Fall of 2013, recently enacted legislation (SB 348) required school districts to create and maintain an extensive school safety plan. The committee has started a process of creating a draft School Emergency and Crisis Response Procedures Manual. The committee will submit a draft proposal through the Superintendent to the Polson School Board for review and approval prior to the legislated deadline of July 1, 2014.

Item 7- April Board Meeting will be April 7, 2014 and the Board may receive IEFA training through the IEFA Comprehensive Plan.

Item 8- First Read on Policies:

3141, Discretionary Nonresident Student Attendance Policy (forms are being reviewed)
3141F, Ed. Authorization Affidavit
3312, Detention
3345, Gambling
3600F1, Student Records (with bolded changes)
3600P, Student Records Procedure (with bolded changes)
3611, Gangs and Gang Activity (new policy but recommended by MTSBA)
3612, Student Electronic Communication and Online Services Usage (Carl Elliott stated the Board will be asked to sign off on this policy, as well as all staff and students) Caroline McDonald asked about student training and awareness of using electronic devices. Dr. Reksten stated that E-Rate requires that training be provided. There is training within the District, for example, cyber bullying provided at the MS and the HS library provided training on digital footprint.
6110, Superintendent (added internship)
6140, Duties and qualifications of administrative staff other than superintendent (added internship)
6210, Principals (Chapter 55, within MCA 20-4-403 provides the description for this policy)

CONSENT AGENDA

Dr. Reksten asked to have Policy 4411, Investigations and Arrests by Police by pulled until they can get a legal reference for this policy.

Item 9-Approval of Payroll, Claims, Travel Requests, and Activity Fund Reports

Item 10- Second Read of Policies
2110, Objectives: Continuous Progress Education
2120, Standards, Assessment and Curriculum Development
2158, Family Engagement Policy
2166, Gifted Program
2500, Limited English Proficient Students
4340, Public Access to District Records
4410, Relations with Law Enforcement and Child Protective Agencies

Trustee Laimbeer made a motion to approve the Consent Agenda without Second Read of Policy 4411. Trustee Lanier seconded the motion and the motion passed unanimously.

NEW BUSINESS

Item 11-Recommendation for approval of PHS Library Alternative Standard

Principal Rex Weltz is asking the Board for an approval of a PHS Library Alternative Standard. We need a variance as the accreditation for districts with 500-1000 students are to have 1.5FTE in the library. We are requesting we be allowed to continue with 1 FTE librarian and 1 full time paraprofessional. The Board thanked Susan Erickson for all her help on preparing the Variances to Standards Application and submitting it to OPI in a timely manner.

Trustee McDonald made a motion to approve the PHS Library Alternative Standard request. Trustee Laimbeer seconded the motion and the motion carried unanimously.

Item 12-Recommendation for Approval of Out of District Students

Trustee Leadercharge made the motion to approve the principal's recommendations to accept the out of district report as submitted. Trustee Laimbeer seconded the motion and the motion carried unanimously.

Item 13- Recommendation for Out of District Travel

Trustee Lanier made a motion to approve the out of district travel for the Polson Middle School eighth grade class to go to Silverwood in Idaho on June 12, 2014. Students will be responsible for paying for their individual trips; either through private pay or fundraising. Trustee Lake seconded the motion and the motion passed unanimously.

Item 14-Recommendation of Personnel Report

Trustee McDonald made a motion to approve the High School Personnel Report as submitted. Trustee Laimbeer seconded the motion and the motion passed unanimously. Trustee Laimbeer made a motion to approve the Elementary Personnel Report as submitted. Trustee Leadercharge seconded the motion and the motion passed unanimously.

Item 15- Recommendation for Approval of 2014-2015 Calendar

Bill Appleton said the committee received input from employee groups and tried to align the calendar with other local districts. The Early Dismissal Days will release students one hour earlier for PLC work. Scott Wilson said the start date in August helps with the activities schedule and how the semester end falls. Snow days are not figured into the calendar but January 19th could be a makeup day if a snow day falls before that date. Trustee McGinnis made a motion to approve the 2014-15 School Calendar. Trustee Lanier seconded the motion and the motion carried unanimously.

Item 16-Call for Trustee Election: (3) Elementary, (1) High School, May 6, 2014

Trustee McGinnis made a resolution to call for an Elementary and High School Trustee Election to be held on May 6, 2014. Trustee Laimbeer seconded the motion and the motion carried unanimously.

Item 17-Call for Mill Levy Election

Upon the recommendation of Pam Owen, Business Manager, the Board did not make a motion to hold a mill levy election.

There being no further business to discuss, the meeting was adjourned at 6:50 PM.

_____ _____

Vice Chairperson Triolo Pam Owen, Clerk

Variance to Standards Application March, 2014

Polson High School

Supporting Data/Documents

Para-professional Job Description

Freshmen Library Skills Logs

Polson Schools Professional Growth and Assessment Forms for Teacher Librarians

Current Library Use and Activities Report to Principal

English 9 Semester Final Library Skills Questions and Results

Google Calendar Print Outs for January and February, 2014

Renewal Application Attachments Page

Renewal Application Attachments

- Chart of Library Usage by Department for 2012-2013
- Google Calendars for 2012-2013 with People Counter/Daily Patron Visits Logged
- Collection Circulation Reports by Month for 2012-13
- TRAILS Online Assessment of Information Literacy Skills Class Report for English 9, Pre-test, October, 2012

Polson High School Para-professional/Library Assistant Job Description - Skill Areas

Polson High School Team/Community Responsibilities

1. Performance: task oriented during workday, use of time management.
2. Relationships with others: give respect, support and consideration to students and staff at all times.
3. Attitude: focus on positive expectations and outcomes with self and others.

Supervision of Library

1. Supervision of classes, individual students and Study Support students during the school day, before school, after school and during lunch.
2. Supervision of the library and substitute staff when head librarian is away.
3. Training and supervision of library student assistants.

Data Management

1. Student data/ student schedule entry and removal at new semesters.
2. Overdue notices, printing and distribution.
3. Preparation of Year End Check-Out Slips and lists.
4. Collection of books and materials from students who withdraw.

Print Materials

1. Processing new print books, newspapers and magazines and maintaining records in automated card catalog.
2. Reader's Advisory services: assistance with student book selection.
3. Book displays for new titles and special events.
4. Book repair.
5. Preparing items for weeding and discard.
6. Conducting year-end inventory of print collection.
7. Preparing items and using library security system.

Knowledge of Print and Electronic Collections

1. Use of Destiny Library Manager software.
2. Knowledge of collections for student and staff recreational reading and research.
3. Knowledge of electronic resources including subscription databases.
4. Knowledge of ebook collection and ability to teach users to navigate website and download ebooks.
5. Familiarity with North Lake County Public Library services and resources.

Technology Skills /AudioVisual Resource Coordination

1. Knowledge of online tools for staff and student productivity, ex. word processing, presentation software, email, file storage and retrieval.
2. Assist staff and students with LCD Projectors, MP3 players, cameras, jump drives, laptops, ereaders, digital audio recorders, calculators and other devices.
3. Media Server uploads and downloads.
4. Taping off-air programs by teacher request.
5. Assist, train and troubleshoot copiers and printers with staff and students.
6. Processing AV materials.

Library Environment

1. Maintenance of library classroom areas and computer workstations.
2. Maintenance of circulation desk and supply storage areas.
3. Maintenance of bulletin boards and displays.
4. Watering plants.

Other Services

1. Desktop publishing and signage for events.
2. Laminating for staff and students. Maintenance of laminator.

Daily Responsibilities:

1. Assisting students and staff.
2. Use of PHS Library Expectations and PHS Library Computer Guidelines to guide student behavior.
3. Checking out and checking in books and other materials.
4. Supervision of student passes, as students check in and check out of library.
5. Straightening classroom areas after use: tables, chairs, computers, keyboards, etc.
6. Straightening Reference Area: books, encyclopedias, and display items.
7. Shelving books, reading and dusting shelves on a regular basis.
8. Retrieving and sorting mail from library mailbox.
9. Checking in magazines.
10. Maintaining current magazines and newspapers on display.
11. Shelving magazine back issues.
12. Cleaning/dusting AV equipment and computers.
13. Restocking printer and copier paper.
14. Restocking staples and other supplies.
15. Periodic cleaning of tabletops and chair.
16. Opening and closing tasks depending on work shift.

Polson High School

Ms. Dickson Library Skills Log 2013-2014

with Common Core and MT Standards

English 9 Semester 1

9-17 Library Introduction: Welcome and Policies

MT Info Lit/Lib Media Standard 5

MT Common Core Standard Reading:Literature RI.9-10.10

9-23: Print Resources: Dewey Decimal System PowerPoint (YouTube), Destiny OPAC, Using Book Indexes (Topic: Mysterious Creatures/Events)

9-24: Researching in the Print Collection

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8, RI 9-10.10

9-25: Searching the Internet DVD(CARRDSS)

9-26: Internet: Hoax Websites, Webpath Express Standards 1,2,4

9-30, 10-3 and 10-4: Researching Internet Sources

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8, RI 9-10.10

10-23 and 10-24 Introduction to Electronic Resources and Boolean Logic

(eLibrary, SIRS, EbscoHost) Topic: Death Penalty

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8, RI 9-10.10

11-7 TRAILS Online Information Skills Test

11-14 and 11-18 Animal Research: Review of Databases on Animal Intelligence

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8, RI 9-10.10

12-5, 12-6, 12-9 through 12-12-13:

World Conflicts and Modern Civil Wars/Hunger Games:

Print/Reference Books (Atlases, Almanacs, Encyclopedia and Conflict Sets, including Conflicts since WWII, History Behind the Headlines, and Encyclopedia of Modern Ethnic Conflicts

Stress use of Indexes.

Database Review (Facts on File: World Almanac, World Geography and Culture, Modern World History, World News Digest, also World Book Online. Review eLibrary, SIRS, Ebscohost)

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8, RI 9-10.10

Polson High School

Mrs. Luetzen Library Skills Log 2013-14

with Common Core and Montana Standards

English 9: Periods 2, 4, 6, and 7

9-25: Library Introduction: Policies and Quiz during ER Day

MT Info Lit/Lib Media Standard 5

MT Common Core Standard Reading:Literature RI.9-10.10

9-30: Book Check out

10-9: Booktalks in Classroom, Genre Information

10-10: Booktalks continued, Genre Quiz

MT Info Lit/Lib Media Standard 5

MT Common Core Standard Reading:Literature RI.9-10.10

10-11: Database Introduction: SIRS, eLibrary, Teen Health and Wellness

Use of databases to browse for topic.

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8, RI 9-10.10

10-15: Writer's Handbook Citation Format. Database Citation Links to MLS Format. Giving credit to sources vs. Plagiarism

MT Info Lit/Lib Media Standard 4

10-28: Informative Speech Work on Visual Aid: MS Word Document

With graphic and text. W: Drive Lesson.

MT Info Lit/Lib Media Standard 2

10-29: Review of Destiny OPAC, PHS Library Print Collection, Call Numbers,

Indexes, Narrow Subject not found – go to larger topic for search.

Copier Use.

MT Info Lit/Lib Media Standard 1, 2 and 4

MT Common Core Standard Reading: Informational RI. 9-10.7, RI 9-10.8,

RI 9-10.10

11-4: Transferring Visual Aid from W:Drive to V:Drive.

MT Info Lit/Lib Media Standard 2

11-11: TRAILS Online Library Skills Assessment

11-27: Destiny Reviews

12-4: Destiny Reviews: In Classroom, Discussing Best Reviews,

Grading of Reviews

1-21-14: Destiny Reviews for 2nd Qtr.Books

MT Info Lit/Lib Media Standard 5

MT Common Core Standard Reading: Literature RI.9-10.10

Polson School District #23
1114th Avenue East
Polson, MT 59860

Professional Growth and Evaluation Process

Attachments:
Philosophy and Purpose
Standards – Goal Form
Cohort/Individual Form
Classroom Observation form
Summative Form
4.4 Corrective Action

Time Line

Assessment Strand	Cohort/Individual Strand
October 1 – Goals Completed	October 1 – Goals Completed
December 1 – Mid Year Summative	January – Mid Year Self Reflection on Goals
April 1 – Summative Evaluation	June – Final Self Reflection on Goals

POLSON PUBLIC SCHOOLS

PROFESSIONAL GROWTH AND ASSESSMENT
A FRAMEWORK FOR ENHANCING PROFESSIONAL PRACTICE

Having a framework of professional standards is not unique to the profession of teaching. Many other professions have well developed performance standards and established procedures for guiding those involved in that profession. These standards and procedures are the public's guarantee that members of a profession are competent and highly qualified. By creating a professional framework of high standards and well planned methods of professional growth, educators convey to the public, and to themselves, that they are committed to high levels of professional competency and conduct. In developing a framework for professional growth and assessment, the Polson School District reaffirms the commitment to excellence that has existed in District #23 for many years. This process also confirms the strong belief that excellent schools are a direct result of the professionals that work daily with the children of the community. It is the belief that the development of a framework for professional practice will serve the needs of all educators. In the case of a novice teacher, it will promote growth and provide needed guidance for day to day improvement. For the veteran educator, the framework will provide the collegiality and support needed to constantly improve and refine one's practice. In all cases the framework provides a common set of core teaching standards that give focus to the process of professional growth and assessment.

This program is unique in that:

- it supports the belief that professional growth leads to an outstanding staff, and that the staff is essential for effective schools and excellence in education,
- it is based on the strong correlation between professional development and student achievement.
- it provides opportunities for staff members to work together and to support one another,
- it is driven by teacher goals which are developed collaboratively,
- standards for professional practice are clearly established,
- the process sets clear standards teachers need to demonstrate as part of their continued professional growth.

The professional growth and assessment program for Polson schools is designed on a three year cycle. Each cycle is to cover a full year and is intended to provide opportunities for sustained growth and improvement in professional practice. <u>All non-tenured teachers are on the assessment strand. Tenured teachers are on the assessment strand every third year; when not on the assessment strand, teachers are on the cohort or individual strand.</u>

Assessment	Cohort	Individual
During this cycle teachers, in conjunction with the building principal, will use professional standards to evaluate performance and set appropriate growth goals. Each standard has been developed with the realization that continued improvement is an essential part of teaching. The framework allows for recognition of excellence and identification of areas for growth. The essence of the framework is to encourage professional growth and best practice.	This cycle is designed to take teachers through a year of professional growth. Along with district and building in-service, teachers in this cycle will be teamed with other professionals to explore, investigate, implement and grow professionally. Collegiality and dialogue will be the foundation… Improvement of instruction the focus… The principal will be an advocate and supplier of resources and time. The principal will also assist the team in setting norms and expectations for monthly meetings.	Each teacher in this cycle will spend the year working independently on projects of special interest that are related to improving instruction. Individual staff members and the principal will work cooperatively to ensure the cycle is completed.

Polson Public School Library/Media Professional Growth and Assessment

Librarian's Name:_____ **School:**_____ **Date:**_____

Time Line: To be completed by October 1, and returned to the building principal.

Instructions: Goals are to reflect the areas in which you would like to improve. Goals need to focus on the standard and performance indicators in relationship to improving student learning and achievement. The number of goals is left to the discretion of the librarian/media specialist. At least one goal is required.

Standard 1: The library/media specialist supports and engages all students and staff in learning.

Performance indicators of an effective librarian:

1.1 Maintains current and in-depth knowledge about the complete range of educational and informational materials.
1.2 Matches individual teacher and students needs with appropriate materials.
1.3 Develops and implements a collection management policy that provides access to current and appropriate materials for the entire school community. (Internet, inter library loans, external media)
1.4 Develops and implements an external information policy that provides access to current and appropriate information resources for the entire school community
1.5 Assists students and staff through comprehensive reference services, bibliographies, resources lists, Internet access, interpreting and communicating intellectual content.
1.6 Designs programs and services in collaboration with teachers and others.
1.7 Integrate the use of technology for learning and teaching.
1.8 Encourage students and staff in reading for understanding and enjoyment.

Goal:	Self Reflective Summary:
Supervisor's Evaluation:	

Polson Public School Library/Media Professional Growth and Assessment

Librarian's Name:_____ **School:**_____ **Date:**_____

Time Line: To be completed by October 1, and returned to the building principal.

Instructions: Goals are to reflect the areas in which you would like to improve. Goals need to focus on the standard and performance indicators in relationship to improving student learning and achievement. The number of goals is left to the discretion of the librarian/media specialist. At least one goal is required.

Standard 2: The library/media specialist creates and maintains an effective environment for student and staff learning.

Performance indicators of an effective librarian:

2.1 Creates and organizes the physical environment to engage all students and staff.
2.2 Establishes a climate that promotes fairness and mutual respect.
2.3 Promotes social development and group responsibility.
2.4 Establishes and maintains high standards for student behavior.
2.5 Selects the most appropriate resources and equipment, both traditional and electronic, for student and staff learning.
2.6 Encourages flexible access to the programs and services of the library media program to optimize scheduling, space management, and materials circulation.

Goal:	Self Reflective Summary:
Supervisor's Evaluation:	

Polson Public School Library/Media Professional Growth and Assessment

Librarian's Name:_____ **School:**_____ **Date:**_____

Time Line: To be completed by October 1, and returned to the building principal.

Instructions: Goals are to reflect the areas in which you would like to improve. Goals need to focus on the standard and performance indicators in relationship to improving student learning and achievement. The number of goals is left to the discretion of the librarian/media specialist. At least one goal is required.

Standard 3: The library/media specialist organizes and plans to support the school's curriculum and learner needs.

Performance indicators of an effective librarian:

3.1 Maintains current and comprehensive knowledge of the curriculum, student characteristics, and instructional needs.
3.2 Collaborates with teachers and others to develop and publicize policies that govern selection and deselection of resources.
3.3 Develops a continuous collection development and evaluation process.
3.4 Maintains and uses a variety of appropriate and up-to-date tools and techniques.
3.5 Promotes learning resources by maintaining and circulating published evaluations of materials and equipment
3.6 Provides opportunities for teachers and students to preview resources and evaluate program materials.

Goal:	Self Reflective Summary:
Supervisor's Evaluation:	

Polson Public School Library/Media Professional Growth and Assessment

Librarian's Name:_____ **School:**_____ **Date:**_____

Time Line: To be completed by October 1, and returned to the building principal.

Instructions: Goals are to reflect the areas in which you would like to improve. Goals need to focus on the standard and performance indicators in relationship to improving student learning and achievement. The number of goals is left to the discretion of the librarian/media specialist. At least one goal is required.

Standard 4: The library/media specialist continually develops and grows as a professional educator.

Performance indicators of an effective librarian:

4.1 Maintains current and comprehensive knowledge of curriculum, student needs, instructional and informational resources in the full range of formats and topics.
4.2 Works to ensure implementation of school and district goals.
4.3 Establish professional goals and pursues opportunities to grow professionally.
4.4 Volunteers to participate in school events.
4.5 Volunteers to participate in school and district projects.
4.6 Advocates of all students.
4.7 Uses time effectively; planning, instruction, and professional.
4.8 Adheres to building and district policies.
4.9 Forms positive relationships with colleagues, students, and parents.

Goal:	Self Reflective Summary:
Supervisor's Evaluation:	

Polson Public Schools PGA Cohort/Individual Form

During the cohort/individual strand, teachers research a topic of interest that will improve their professional ability.

Step 1 – Select a research area and goal:

Criteria for selecting the goal:

- Represents new challenges and learning.
- Inspires you to reflect on teaching and learning.
- Doable and useful.
- Aligns with a professional standard and/or research.
- Improves instruction and learning.

Goal Area:

Step 2 – Goal Statement:

The SMART goal setting methods can help you keep focused and be clear on the what, why and how of the goal.

- S = Specific
- M = Measurable
- A = Attainable
- R = Realistic
- T = Timely

Goal statement:

Step 3 – Rationale:

State the rationale for your goal and the standard or research providing the framework for your goal.

Rationale statement:

Complete side 2

Step 4 – Expected outcomes:

- Teacher outcomes(s): What is/are your expected outcome(s)?
- Student outcome(s): How will accomplishing the goal(s) positively impact students?

Teacher outcomes:	**Student outcomes:**

Step 5 – Growth opportunities/research: List growth opportunities and research that support your goal. These are opportunities and research in which you engage.

Examples include:

- Anecdotal
- Authentic teacher-made materials.
  Designing quality work for students.
- Individual or group action research
- Data collection analysis.
- Log entries.
- Reflective journals.
- Videotaped lessons.
- Peer coaching (peer-peer).
- Surveys
- Journals
- Team teaching
- School visits
- Cognitive coaching

Notes/Timelines:

Step 6 – Conclusion: Prepare a final summary of your progress toward your goal. *(Attach)*

Possible thoughts might include responses to:

- What worked well in achieving your goal?
- How will your teaching be affected?
- In what ways was this personally meaningful?
- What would you have done differently to achieve your goal, and why?
- What recommendations could you make to others on the basis of your findings?
- Based on what you have learned, what future studies would you consider doing to help your students learn?
- What could you share with other teachers to help them improve instruction?

Classroom Observation Record

Teacher:_____ Observer:_____ Date:_____

School:_____ Grade:_____ Subject:_____ Time In:_____ Time out:_____

Objective: [ ]Evident [ ] Not Evident

Time Line

Instruction: [ ] Direct/Presentation [ ]Discussion [ ]Review [ ]Modeling [ ]Q/A [ ] Guided Practice [ ] Hands-on [ ]Cooperative learning

Student Engagement: [ ]Highly engaged [ ]Well managed [ ]Off task

Environment: [ ]Free of distraction [ ] Quality work posted [ ]Routines and procedures evident [ ]Expectations clear

Standard 1

1.1 Connects students' prior knowledge, life experience, and interests with learning goals.
1.2 Uses a variety of instructional strategies to respond to students' diverse needs.
1.3 Facilitates learning experiences that promote autonomy, interaction and choice.
1.4 Engages students in problem solving, critical thinking and other activities that make subject matter meaningful.
1.5 Promotes self-directed reflective learning for all students.
1.6 Promotes rigor and relevance.
1.7 Uses instructional time effectively.
1.8 High expectations for student learning are evident
1.9 Dialogues with students to stimulate interest in learning.
1.10 Shows joy and passion for learning; provides comfort in new thinking.
1.11 Builds conceptual knowledge, covers content in depth.

Standard 2

2.1Creates a physical environment that engages all students.
2.2 Establishes a climate that promotes fairness and mutual respect.
2.3 Promotes social development and group responsibility.
2.4 Establishes and maintains high standards for student behavior.
2.5 Plans and implements classroom procedures and routines that support student learning.
2.6 Subject/content material and student work is displayed.

Standard 3

3.1 Continually works to expand content knowledge.
3.2 Uses student learning styles, interests, culture, and disabilities in the planning process.
3.3 Establish high expectations.
3.4 Aligns instructional goals with curriculum framework and standards.
3.5 Uses resources effectively. Seeks out rigorous and relevant materials.
3.6 Plans use of technology to enhance student learning.
3.7 Instructional groups are well planned .
3.8 Assessment criteria and standards are clear.
3.9 Student assessment is used to plan future lessons.
3.10 Establishes and communicates learning goals for all students.
3.11 Collects and uses multiple sources of information to assess student learning.
3.12 Communicates with students and families about student progress.

Standard 4

4.1 Reflects on teaching practice and planning professional development.
4.2 Works to ensure implementation of school and district goals.
4.3 Establish professional goals and pursues opportunities to grow professionally.
4.4 Works with colleagues to improve professional practice.
4.5 Effectively maintains information on students.
4.6 Volunteers to participate in school events.
4.7 Volunteers to participate in school and district projects.
4.8 Advocates for all students.
4.9 Uses time effectively; planning, instruction, and professional.
4.10 Adheres to building and district policies.
4.11 Forms positive relationships with colleagues, students, and parents.

Polson Public School Progressive Corrective Evaluation 4.4 Master Agreement

NAME:_____ DATE:_____ SCHOOL YEAR:_____

Level 1 - Verbal/Notes of Recommendation made.

Level 2 - Written reprimand/written corrective measures. Rebuttal attached [ ]no [ ]yes

Teacher_____ Principal_____ Signatures as per Master Agreement 4.4 Time line: 20 school days

Level 3 - Conference with Principal & Superintendent/ written corrective measures. Rebuttal attached [ ]no [ ]yes

Teacher_____ Principal_____ Signatures as per Master Agreement 4.4 Time line: 20 school days

Step 4 - Non renewal recommendation. Rebuttal attached [ ]no [ ]yes

Teacher_____ Principal_____ Signatures as per Master Agreement 4.4

POLSON PUBLIC SCHOOLS - PGA SUMMATIVE EVALUATION

NAME:_____ DATE:_____ SCHOOL YEAR:_____

AREA OF INSTRUCTION:_____ YEAR OF EXPERIENCE:_____ YEARS IN DISTRICT:_____

Standard 1: The library/media specialist supports and engages all students and staff in learning.

Standard 2: The library/media specialist creates and maintains an effective environment for student and staff learning.

Standard 3: The library/media specialist organizes and plans to support the school's curriculum and learner needs.

Standard 4: The library/media specialist continually develops and grows as a professional educator.

GROWTH PLAN ATTACHED: [ ] YES [ ] NO

Teacher signature:_____ Principal signature:_____

Signature indicates that the teacher has reviewed the comments. A rebuttal may be attached. Rebuttals must be filed within 10 days.

TO: Rex Weltz
FROM: Susan Erickson
RE: Report of Library Use and Activities for November and December, 2013 and January, 2014.
DATE: February 10, 2014

Materials Checked Out	**November**	**December**	**January**
# of items checked out	628 total	539 total	690 total
Use by Patrons			
# of classes	110 total	47 total	82 total
	6.1 per day	3.6 per day	4.3 per day

Database Usage Statistics - attached
Daily Visits to Library (People Counter noted on Google Calendars for each day)
Activities in September and October (also see attached Google Calendars)

Art Department

- Art Fundamentals: Images – Mr. Holmes

Athletic Department

- Concussion Testing

English Department

- English 12: Essays, Moodle Quizzes , Portfolios, Ethics Essays, Finals Preparation and Study Time – Ms. Dickson
- English 9: TRAILS Online Library Skills Assessment, Constructed Response, Library Skills Databases for Animal Research, PowerPoint on Time Travel, Library Skills Print Resources Review, Database Research on World Conflicts/Modern Civil Wars – Ms. Dickson
- English Credit Recovery – Ms. Dickson
- English 9: V Drive File Creation/Transfer/Save, TRAILS Online Library Skills Assessment, Book Checkout, Vocabulary, Literature Analysis, Destiny Library Catalog Book Reviews Posting, Finals Library Based Questions, Myth Reading – Ms. Luetzen
- English 12: Upfront Magazine Impromptu Speaking using Presentation Area, Finals Presentations in Library – Ms. Luetzen
- English 10: Timed Essays, Research – Mrs. McConnell
- Advanced English 10: Essays – Mrs. McConnell
- English 9: Library Skills: Mysterious Events Print and Internet Resources – Ms. Pete
- Advanced English 9: Turnitin Plagiarism Checking Software, Library Skills on Databases, Print Resources and Plagiarism, Research for Information Speeches, Book Checkout, Speech Practice – Mrs. Venters
- English 11: Quarter 1 Essay, Criterion and Turnitin Assistance, Reading Time, Quiz, Killer Angels Discussion Groups – Mrs. Venters
- ISIP Testing: Tier 2 and 3 through Study Support and PE Classes

Math

- Problem Based Math: Printing Projects, Math Tests, STAR Math Test – Mrs. Hoxie
- STAR Math Test – Ms. Dever, Ms. Bleeker and Mr. McKee

Music Department

- Choir Final – Mrs. Matt

Social Studies Department

- U.S. History Term Papers: Notecards, Bibliography Cards, Turnitin Plagiarism Checking Software Assistance– Mr. Briney
- U.S History: Term Papers; Notecards, Turnitin Plagiarim Checking Software Assistance – Mr. Danley
- World History: Rome vs US Research in Print Resources – Mr. Danley
- Government: Research – Mr. Hislop
- Global Issues: Print Resources on Holocaust and Middle East Topics – Mr. Toth

Spanish

- Spanish II: Printing Stories – Ms. Rehberg

Classroom Support

- Group Work, Government Tests. US History Crossword Puzzle, US History Questions, US History Test, Court Cases – Mrs. Witts
- Study Skills – Ms. Grisak
- Global Issues Quiz, Government Test – Ms. Kingston

Other

- Study Area for Students Excused from Semester Finals, Chess Club Meetings, K-12 Technology Committee Meetings, PHS Staff Book Study, IEFA Committee Meetings, Mentoring Committee Meetings

eLibrary
LOCAL ADMINISTRATION

User Activity Report

Time Frame - Nov-13 to Jan-14					
Client 00604058 - POLSON HIGH SCHOOL					
Month	**Product**	**Sessions**	**Searches**	**Retrievals**	**Connect Time**
201311	Elibrary	79	186	232	2372.25
201311	Graphical HNP	3	0	0	90
201312	Elibrary	24	46	53	720
201312	Graphical HNP	1	0	0	30
201401	Elibrary	27	30	38	812.12

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v16.00

From:ProQuest

Facts on File

January 2014

Product	Sessions	Searches	Item Requests
American History Online	1	2	2
American Indian History Online	1	2	2
Issues & Controversies	1	5	4
Issues & Controversies in American History	0	0	0
Modern World History Online	1	2	2
The World Almanac Online	0	0	0
U.S. Government Online	1	2	2
World Geography and Culture Online	0	0	0
World News Digest	0	0	0
Total	5	13	12

December 2013

Product	Sessions	Searches	Item Requests
American History Online	1	4	4
American Indian History Online	1	4	4
Issues & Controversies	1	2	4
Issues & Controversies in American History	0	0	0
Modern World History Online	3	7	15
The World Almanac Online	5	3	13
U.S. Government Online	1	4	4
World Geography and Culture Online	1	0	3
World News Digest	2	2	2
Total	15	26	49

November 2013

Product	Sessions	Searches	Item Requests
Total	23	48	120

Product	Sessions	Searches	Item Requests
American History Online	13	32	89
American Indian History Online	1	1	1
Issues & Controversies	5	5	20
Issues & Controversies in American History	0	0	0
Modern World History Online	1	1	1
The World Almanac Online	0	0	0
U.S. Government Online	1	1	1
World Geography and Culture Online	0	0	0
World News Digest	2	8	8
Total	23	48	120

Susan Erickson

From: reports@sirs.com
Sent: Thursday, February 13, 2014 12:45 PM
To: Susan Erickson
Subject: SIRS ARS Usage Statistics Report for Customer MT0044

SIRS Web Usage Statistics Report
Report from 11/01/2013 to 01/31/2014

Site Name: POLSON HIGH SCHOOL
Customer Number: MT0044
Consortium Name/Number:

SIRS Knowledge Source

Total accesses to SIRS Knowledge Source: 2102
Total number of sessions: 266
Total number of reference materials viewed: 417
Total number of searches: 995
Total number of Full Text searches: 28
Total number of Subject Heading searches: 501
Total number of Advanced searches: 469
Total number of Full Text articles viewed: 328
Total number of WebSelect sites viewed: 5
Total number of graphics and multimedia viewed: 4

SIRS Discoverer

SIRS Decades

Total accesses - Includes all searches, requests, downloaded pages, and reference materials

Session - Time from a single login to exit or timeout

Reference Materials - Includes full-text articles, articles, summaries, sources, graphics, charts, maps

View(ed) - Viewed On-screen (downloaded pages)

Total number of searches - User enters a search term and submits or chooses and selects a topic in a topic browse search.

Print this page

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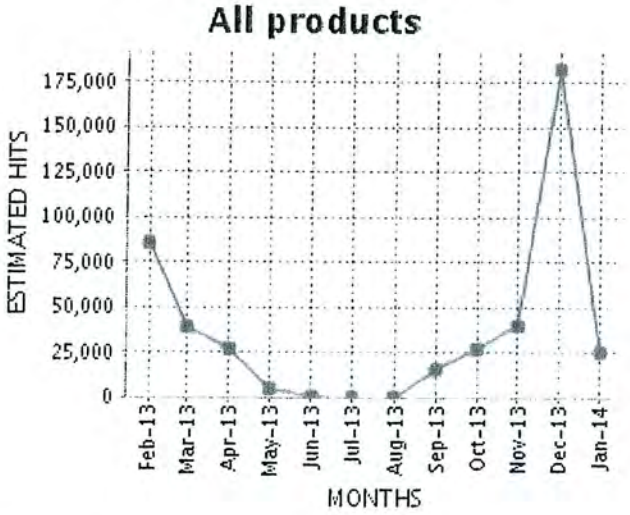
World Book, Inc
POLSON HIGH SCHOOL - Usage Statistics

Date: 02/13/2014
Time: 07:33:45 PM GMT+00:00

Main Account View - POLSON HIGH SCHOOL

Usage Overview - All products



Main Account View - POLSON HIGH SCHOOL

Month *	Estimated Hits	Product Sessions	Content Views	Searches
Feb 2013	85,680	1,136	1,457	1,691
Mar 2013	38,940	354	849	744
Apr 2013	26,840	201	770	371
May 2013	4,600	65	93	72
Jun 2013	220	4	1	6
Jul 2013	0	0	0	0
Aug 2013	0	0	0	0
Sep 2013	15,500	123	232	420
Oct 2013	26,800	224	505	611
Nov 2013	39,520	329	885	762
Dec 2013	182,480	1,074	3,470	4,580
Jan 2014	25,100	202	542	511
Feb 2014	6,500	69	100	156
12 Months Total	**366,500**	**2,645**	**7,447**	**8,233**

Please Note: Cells in the first row are not included in the 12 months total.

** Sorted Column.*

English 9 Semester 1 Final - Library Questions

Log in to a Library Workstation. Open **Destiny Online Catalog** for the Library's Print Collection.

Search for books on Global Warming.

1. What is the most common Dewey Decimal Number for books on global warming?

2. How many reference books does the library have on this topic?

3. Click on the title: An Inconvenient Truth. Where was the book published?

4. Fiction books about global warming and what may happen in the future with technology and the environment would be which genre:
   a. Steam Punk
   b. Fantasy
   c. Dystopian
   d. Science Fiction

Exit the Destiny Online Catalog and open **SIRS Knowledge Sources Database.**

5. What are two of the Top 10 Leading Issues on the homepage of the SIRS website?

6. Click on the Advanced Search Tab and complete the following search.
   Personality **AND** animals

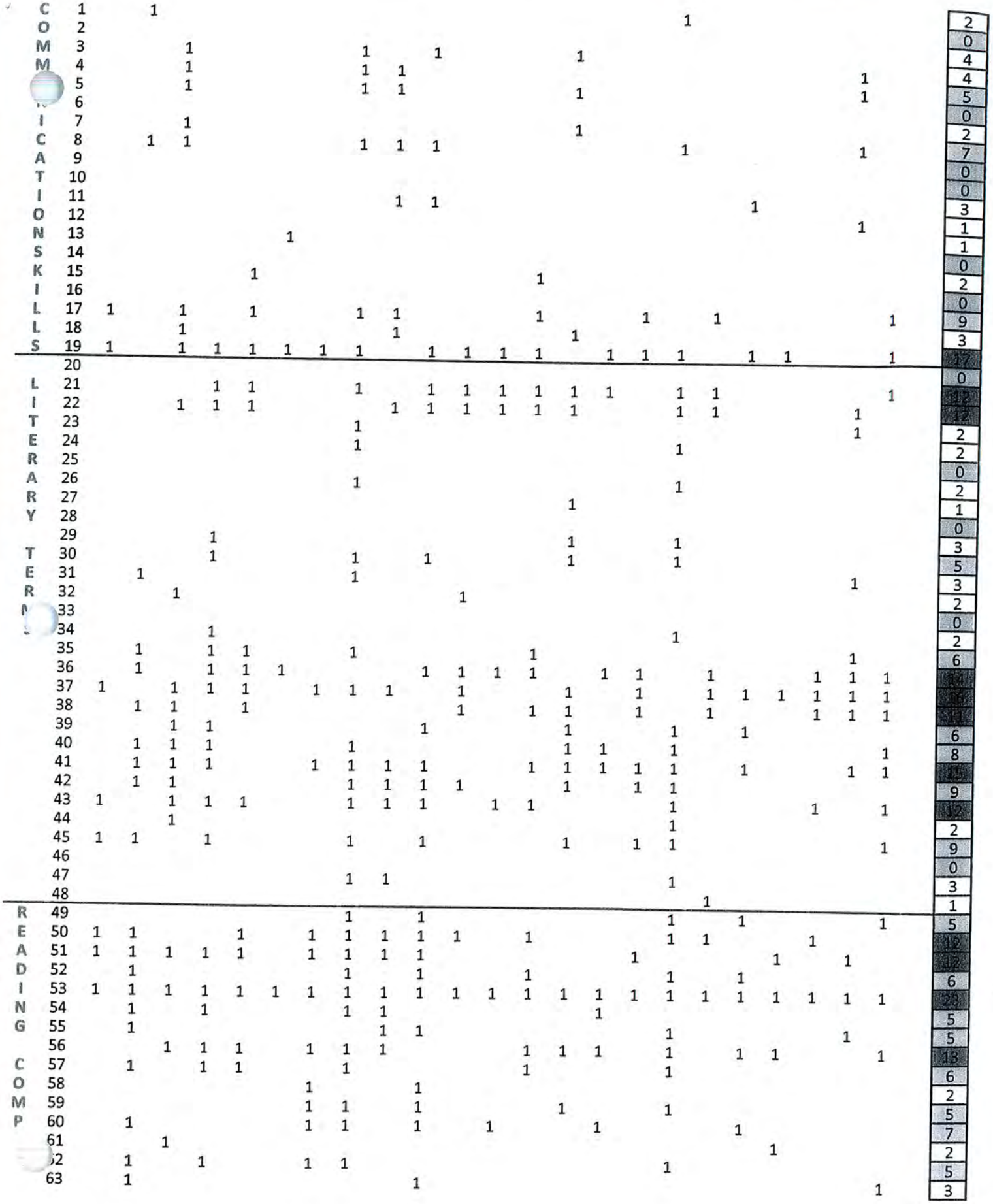
   How many of the results are primary sources?

7. What is a primary source?
   a. First-hand account of event
   b. The best source to use
   c. A source for elementary students
   d. A scientist's viewpoint

8. Go to the Newspaper Results. Which newspaper was the 2nd article Going Ape! published in?

9. If you wanted to narrow down the search for Personality in Animals? Which word could you add to the Advanced Search?
   a. Cloning
   b. Greenhouse Effect
   c. Animal Behavior
   d. Drug Control

SEMESTER TEST RESULTS Ms Dicksom Jan 2014 English 9



	64				1			1			1			1			1	1	1	1	1		1					10
	65		1						1																			2
	66								1																			2
	67		1					1	1			1									1							4
	68	1			1			1	1				1		1											1		8
	69		1					1	1				1			1							1					8
X	70	1	1		1						1				1	1	1				1			1				8
T	71	1							1						1	1												6
	72	1	1		1			1	1	1	1		1	1		1									1	1		12
E	73	1		1				1		1	1					1					1	1				1		9
D	74	1						1																				2
I	75	1	1	1	1	1		1	1	1	1		1	1	1		1	1	1	1		1	1					18
T	76	1		1	1			1		1				1			1			1		1						9
I	77	1	1	1	1	1		1	1	1	1		1	1	1		1	1	1	1								17
N	78	1	1	1				1		1	1	1		1			1	1	1	1			1					15
G	79	1	1	1	1			1	1	1	1		1	1				1		1			1					12
	80	1	1	1	1	1		1		1	1	1	1	1	1	1	1	1	1	1		1	1					20
	81	1	1	1	1	1			1					1	1	1		1		1			1					13
	82			1				1						1		1				1			1	1				7
L	83	1	1	1	1	1			1	1	1	1		1	1	1	1	1	1	1	1	1	1	1				20
I	84																											0
B	85																	1				1						2
R	86				1							1	1		1		1	1		1								7
A	87	1		1	1					1	1	1	1					1	1				1					10
R	88	1	1		1			1	1		1	1		1				1	1	1			1	1				11
Y	89	1						1	1	1	1	1			1	1		1					1	1				11
	90																											0

MISSED	25	33	33	34	20	4	20	49	28	36	25	11	25	35	19	18	42	18	20	16	8	26	29	avg	25
SCORE	75	67	67	66	80	96	80	51	72	64	75	89	75	65	81	82	58	82	80	84	92	74	71	avg	75

PHS Library Calendar

Jan 2014 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
5	6 People Counter 315 9:20am - P2 Danley World 12:45pm - P5 Danley World	7 People Counter 368 8:25am - ISIP TESTING 25/25 9:20am - P2 Danley World 12:45pm - ISIP TESTING 25/25 12:45pm - P5 Danley World	8 Meeting Schedule 8:25am - ISIP TESTING 5/25 8:25am - P1 McConnell 12/25 10am - Chess Club 10:40am - P3 McConnell 20/25 11:30am - P4 McConnell 20/25 12:45pm - ISIP TESTING 5/25 1:50pm - P6 Luetzen Eng 9 2:40pm - P7 Luetzen Eng 9 2:40pm - P7 McConnell 20/25 3:25pm - Prepare Staff	9 People Counter 375 7:45am - Staff Meeting 8:25am - P1 Hoxie 16/25 10:15am - P3 Hoxie 24/25 10:15am - P3 Kingston 11:10am - P4 Hoxie 18/25 12:45pm - P5 Hoxie 16/25 2:35pm - P7 Hoxie 22/25	10 People Counter 358 8:25am - P1 ISIP Makeup 9:20am - P2 Danley World 12:45pm - P5 Danley World 2:35pm - P7 Dickson English	11
12	13 People Counter 352 8:25am - P1 Luetzen Eng 12 9:20am - P2 Danley 25/25 12:45pm - P5 Danley 25/25	14 8:25am - P1 Dickson English 9:20am - P2 Dickson English 10:15am - P3 Dickson Eng 12 11:10am - P4 Pete Eng 9 12pm - Readers' Club Meeting 12:45pm - P5 Dickson Eng 12	15 Meeting Schedule People Counter 369 9:15am - P2 Danley 25/25 11:30am - P4 Pete Eng 9 1pm - P5 Danley 25/25 World	16 People Counter 237 11:10am - P4 Pete Eng 9	17 People Counter 334 8:25am - P1-7 Dickson English 11:10am - P4 Pete Eng 9	18
19	20 People Counter 250	21 People Counter 422 Semester Exam Schedule 8:25am - P1 Luetzen Eng 12 8:25am - Study Time for 10:15am - P2 Kingston Gov't 10:15am - P2 Luetzen 5/25 1:30pm - P6 Luetzen 22/25 2:30pm - P7 Dever 18/25	22 People Counter 406 Semester Exam Schedule 8:25am - Study Time for 12:40pm - P6 Luetzen 5/25 12:40pm - Study Time for 2:30pm - P4 Luetzen 20/25 2:45pm - Lockdown Drill	23 People Counter 509 Semester Exam Schedule 8:25am - P7 Luetzen 5/25 8:25am - Study Time for 10:15am - P4 Luetzen 5/25 12:30pm - P1 Dever 20/25 12:30pm - P1 Toth 10/25 1:30pm - P2 Luetzen 20/25 1:30pm - P2 Toth 10/25 Global	24 PIR DAY	25
26	27 People Counter 302 8:25am - P1 Toth 10/25 Global 9:20am - P2 Toth 10/25 Global 11:10am - P4 Dever 10/25 Pre- 12:45pm - P5 Dever 10/25 Pre- 12:45pm - P5 ISIP Testing 1:40pm - P6 Dever Algebra I 2:35pm - P7 Luetzen 22/25	28 People Counter 418 8:25am - P1 Bleeker 25/25 9:20am - P2 Bleeker Alg 1 10:15am - P3 Matt Choir Final 10:15am - P3 McKee 18/25 11:10am - P4 Matt Choir Final 11:10am - P4 McKee 18/25 12:45pm - P5 McKee 9/25 1:40pm - P6 Bleeker 25/25 1:40pm - P6 Luetzen English 9 2:35pm - P7 Bleeker 25/25 Alg 2:35pm - P7 Luetzen English 9 5:30pm - Master Gardener	29 People Counter 442 7:45am - Mentoring 8:25am - P1 Dickson 5/25 8:25am - P1 Rehberg 20/25 9:20am - P2 Dickson 5/25 9:20am - P2 Rehberg 20/25 10:15am - P3 Dickson 5/25 10:15am - P3 Rehberg 20/25 11:10am - P4 Matt Choir Final 12:45pm - P5 Dickson 5/25 1:40pm - P6 Luetzen English 9 2:35pm - P7 Luetzen 22/25	30 People Counter 426 8:25am - P1 Dickson 5/25 9:20am - P2 Dickson 5/25 10:15am - P3 Dickson 5/25 12:45pm - P5 Dickson 5/25	31 People Counter 368 7:50am - Book Study 8:25am - P1 Dickson 5/25 9:20am - P2 Dickson 5/25 10:15am - P3 Dickson 5/25 12:45pm - P5 Dickson 5/25	1

PHS Library Calendar

Feb 2014 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 People Counter 442 8:25am - P1 Danley 15/25 US 9am - P1-P7 FAFSA Clinic 9:20am - P2 Matt 10/25 Choir 10:15am - P3 Matt 10/25 Choir 11:10am - P4 Matt 10/25 Choir 1:40pm - P6 Danley 15/25 US 5:30pm - FAFSA Clinic	4 People Counter 301 8:25am - P1 Danley 15/25 US 9am - P1-P7 FAFSA Clinic 10:30am - Fire Drill 11:10am - P4 Witts 3/25 Econ 1:40pm - P6 Danley 15/25 US 5:30pm - Master Gardener	5 Meeting Schedule People Counter 375 7:45am - Mentoring 8:25am - P1 Danley 17/25 US 10am - Chess Club 11:30am - P4 Briney AP Gov 12:15pm - Lunch - NLCP 1pm - P5 Venter 20/25 AP Eng 1:50pm - P6 Danley 25/25 US 5pm - Prepare Staff Meeting	6 People Counter 334 7:45am - Staff Meeting 10:15am - P3 Dickson 25/25 11:10am - P4 Briney AP Gov 12:45pm - P5 Venter 20/25 AP 4pm - K-12 Technology	7 People Counter 324 8:25am - P1 Hislop 25/25 10:15am - P3 Dickson 25/25 12:45pm - P5 Venter 20/25 AP	8
9	10 AM Assembly Schedule People Counter 342 8:25am - P1 Quinn 15/25 10:20am - P2 Quinn 10/25 11:05am - P3 Dickson 25/25 1:10pm - P5 Venters Adv Eng 1:55pm - P6 Danley 25/25 US	11 People Counter 343 8:25am - P1 Quinn 15/25 9:20am - P2 Quinn 10/25 10:15am - P3 Dickson 25/25 11:10am - P4 Dickson 25/25 12:45pm - P5 Venters Adv Eng 5:30pm - Master Gardener	12 Early Release/PIR People Counter 298 8:25am - P1 Hislop 5/25 Gov't 8:25am - P1 Quinn 15/25 8:50am - P2 Quinn 10/25 9:20am - P3 Dickson 25/25 9:50am - P4 Dickson 25/25 10:20am - P5 Venters Adv Eng 10:50am - P6 Luetzen Eng 9 12pm - Mentoring Lunch 1pm - Speaker/Barb Lutrell	13 People Counter 340 7am - EB Hislop 25/25 Gov't 8:25am - P1 Hislop 25/25	14 People Counter 352 8:25am - P1 Danley 25/25 US 11:10am - P4 Luetzen 15/25 11:10am - P4 McConnell Eng 1:40pm - P6 Danley 25/25 US 1:40pm - P6 MConnell Literacy	15
16	17 PIR DAY - No School	18 People Counter 292 8:25am - P1 Danley 25/25 US 11:10am - P4 Briney 10/25 AP 1:40pm - P6 Danley 25/25 US 5:30pm - Master Gardener	19 People Counter 245	20 People Counter 302 7am - EB Hislop 25/25 Gov't 8:25am - P1 Hislop 25/25 12:45pm - P5 Hislop 15/25	21 People Counter 302 7:50am - Staff Book Study 8:25am - P1 Holmes 6/25 9:20am - P2 Holmes 6/25 10:15am - P3 Briney 25/25 US 10:15am - P3 Holmes 6/25 12:45pm - P5 Briney 25/25 US	22
23	24 People Counter 357 8:25am - P1 Quinn 15/25 9:20am - P2 Quinn 15/25 11:10am - P4 Venters AP Eng 2:35pm - P7 Dickson 25/25	25 10:15am - P3 Holmes 6/25 11:10am - P4 Dickson English 5:30pm - Master Gardener	26 MEETING SCHEDULE 8:25am - P1 Danley 25/25 US 1:40pm - P6 Danley 25/25 US	27 AM Assembly Schedule 8:25am - P1 Venters 20/25 10:35am - P2 Venters 16/25 1:15pm - P5 Venters 20/25 2:45pm - P7 Venters 16/25	28 7:45am - IEFA Committee 9:30am - Fire Drill	1

Polson High School

March, 2014

Variance to Standards Application RENEWAL APPLICATION attachments:

Measurable objective for the previous application: February, 2012:

Polson High School Library fulfills the Library/Media Program Delivery Standards which include the essential functions of a teacher librarian; Information Technology Instruction, Reading Advocacy, and Information Management. Standard 2 of the Montana Standards for Information Literacy/Library Media addresses the students' ability to select, evaluate and use information appropriately and effectively. Benchmarks upon graduation for Standard 2 include the ability to locate multiple resources using a variety of search tools and the ability to evaluate resources. These skills are taught during Freshmen Library Skills and reinforced in the upper grades through teacher collaboration and student work on assigned term paper research and classroom projects. The proposed Alternative Standard allows the teacher library to co-teach with the Freshmen English teachers on a flexible schedule as needed throughout the school day. The teacher librarian delivers content on the library's print and electronic resources, searching the Internet and evaluating resources in the classroom through demonstrations, Power Point presentations, on-line and video content, while the para-professional staffs the library.

Summary of data gathered to demonstrate that the variance cycle ending June 30, met or exceeded the standard.

The following summative assessments are attached.

- Chart usage by department for the school year.
- Chart library use by number of patrons per day for the school year.
  (Google Calendars with People Counter data.)
- Record circulation statistics so that collection usage comparisons can be made.
- The TRAILS Online assessment pre- and post-test results will be recorded.
  (Class Report for Ninth Grade General Assessment 1)

The following summative assessment was completed through classroom teacher and librarian lesson planning and follow up. Before, during and after instruction the classroom teacher and librarian discussed the level of understanding, teaching strategies, and appropriateness of the library's information resources.

- Teacher questionnaire responses will be used to determine lesson effectiveness and areas that need improvement.

The MUS Writing summative assessment results are not accessible due to the discontinuation of the MUS testing program. The ACT Plus Writing assessment will be the replacement.

- The MUS Writing Assessment results will be recorded to detect current trends. Taken by all juniors, the MUS assessment will be used to determine the effectiveness of Information Literacy and Library Media instruction in combination with English Language Arts instruction in building research skills, preparation and support for persuasive essay writing.

Polson High													
Library Use													
2012-13													
# of class per.													
Department	**English**						**Social**						
							Studies						
Class Name	Eng 9	Eng 10	Eng 11	Eng 12	Lit Lab	Journ	Gov't	Econ	US Hist	Glob Iss	W.Geog	W. Hist	Psych
August	1		1	2					1				
September	13			10	1		6		15		2	1	
October	41		1	6			15	1	20				6
November	10		1	8	1		3	2	14			1	
December	22	7	8	11		2	4		3			3	1
January	18	5	5	11			7	3	6	4			
February	7		2	16			4	3	16				
March	19		4	25	2		6	5	22		1	4	1
April	5		6	14	1			10	11	16			
May	13	2	10	17	1		1	7	22	1		4	
June	4								3				

PHS Library Calendar

Sep 2012 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27 People Counter 113 1:40pm - P7	28 People Counter 149 10:15am - P3 4pm - PCEA	29 People Counter 198 10:15am - P3	30 7:45am - Staff 11:50am - P4B 11:50am - P4B	31 No School - Labor	1
2	3 No School - Labor	4 People Counter 213 10:15am - P3 10:15am - P3 2:35pm - P7	5 Meeting Schedule People Counter 176 10:15am - P3	6 People Counter 248 7:45am - Staff 8:25am - P1 9:20am - P2	7 People Counter 224 9:20am - P2 12pm - P4A 1:40pm - P6	8
9	10 People Counter 200 1:40pm - P6	11 People Counter 295 10:15am - P3 1:40pm - P6 2:35pm - P7	12 People Counter 244 11:50am - P4B	13 People Counter 314 8:25am - P1 10:15am - P3 12:45pm - P5	14 Tribal PIR Day	15
16	17 People Counter 275 9:20am - P2 1:40pm - P6	18 People Counter 245 9:20am - P2 Witts 10:15am - P3 2:35pm - P7	19 People Counter 361 8:25am - P1 8:25am - P1 9:20am - P2 10:15am - P3 11:50am - P4B	20 People Counter 318 9:20am - P2 10:15am - P3 11:50am - P4B 1:40pm - P6	21 People Counter 325 8:25am - P1 Olson 9:20am - P2 Olson 9:20am - P2 Witts 11:50am - P4B 11:50am - P4B	22
23	24 People Counter 250 9:20am - P2 Witts 10:15am - P3 1:40pm - P6	25 People Counter 247 9:20am - P2 10:15am - P3 2:35pm - P7 6:30pm - Commun	26 People Counter 316 8:25am - P1 Pete 9:20am - P2 Witts 10:15am - P3 12:45pm - P5 Pete 1:40pm - P6 Pete	27 People Counter 250 9:20am - P2 Witts 10:15am - P3 11:50am - P4B 1:40pm - P6 Witts 2:35pm - P7	28 People Counter 255 10:15am - P3 11:10am - P4A 1:40pm - P6 Witts 2:35pm - P7	29
30	1 People Counter 334 8:25am - P1 10:15am - P3 12:45pm - P5 1:40pm - P6 2:35pm - P7	2 People Counter 220 10:15am - P3 2:35pm - P7	3 Meeting Schedule - People Counter 342 9:20am - P2 10:15am - P3 12:45pm - P5 1:40pm - P(	4 People Counter 300 7:45am - Staff 10:15am - P3 11:10am - P4A 12:45pm - P5 2:35pm - P7 20/25	5 People Counter 256 12:45pm - P5 12:45pm - P5 1:40pm - P6 1:40pm - P6 Witts	6

PHS Library Calendar

Oct 2012 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1 People Counter 334 8:25am - P1 10:15am - P3 12:45pm - P5 1:40pm - P6 2:35pm - P7	2 People Counter 220 10:15am - P3 2:35pm - P7	3 Meeting Schedule - People Counter 342 9:20am - P2 10:15am - P3 12:45pm - P5 1:40pm - P6	4 People Counter 300 7:45am - Staff 10:15am - P3 11:10am - P4A 12:45pm - P5 2:35pm - P7 20/25	5 People Counter 256 12:45pm - P5 12:45pm - P5 1:40pm - P6 1:40pm - P6 Witts	6
7	8 People Counter 230 9:20am - P2 Matt 10:15am - P3 12pm - P4B 2:35pm - P7	9 People Counter 282 10:15am - P3 12:45pm - P5 Pete 1:40pm - P6 Pete 2:35pm - P7	10 Meeting Schedule People Counter 318 9:20am - P2 9:20am - P2 Jan 10:15am - P3 1:40pm - P6	11 People Counter 305 7:45am - Staff 8:25am - P1 Pete 10:15am - P3 12:40pm - P5 2:35pm - P7	12 People Counter 282 7:45am - PHS IEFA 8:25am - P1 9:20am - P2 Witts 10:15am - P3 10:15am - P3	13
14	15 People Counter 349 9:20am - P2 10:15am - P3 12:40pm - P5 2:35pm - P7	16 People Counter 347 8:25am - P1 12:45pm - P5 1:40pm - P6 Cole 1:40pm - P6	17 Early Release MEA People Counter 182 9:20am - P2 9:20am - P2 10:15am - P3	18 NO SCHOOL - MEA	19 FIRST AID COURSE NO SCHOOL - MEA	20
21	22 People Counter 290 8:25am - P1 Pete 12:45pm - P5 Pete 1:40pm - P6 Pete	23 People Counter 376 8:25am - P1 Pete 9:20am - P2 12:45pm - P5 Pete 1:40pm - P6 1:40pm - P6 Pete	24 MEETING SCHEDULE People Counter 306 8:25am - P1 Pete 9:15am - P2 10am - CHESS 12:10pm - P4B 1pm - P5 Pete Eng	25 People Counter 463 7:45am - Staff 8:25am - P1 8:25am - P1 Pete 9:20am - P2 9:20am - P2 11:10am - P4A	26 People Counter 355 8:25am - P1 8:25am - P1 Pete 9:20am - P2 9:20am - P2 11:50am - P4B 12:45pm - P5 Pete	27
28	29 People Counter 304 8:25am - P1 Pete 9:20am - P2 12:45pm - P5 Pete 1:40pm - P6 1:40pm - P6 Pete	30 People Counter 286 8:25am - P1 12:45pm - P5 12:45pm - P5 Pete 1:40pm - P6 1:40pm - P6 Pete	31 MEETING SCHEDULE People Counter 295 10am - CHESS	1 People Counter 252 9:20am - P2 10:15am - P3 10:15am - P3 12:45pm - P5 2:35pm - P7	2 Poeple Counter 360 8:25am - P1 9:20am - P2 10:15am - P3 10:15am - P3 11:50am - P4A	3

PHS L ry Calendar

Nov 2012 (Mo ain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29 People Counter 304 8:25am - P1 Pete 9:20am - P2 12:45pm - P5 Pete 1:40pm - P6 1:40pm - P6 Pete	30 People Counter 286 8:25am - P1 12:45pm - P5 12:45pm - P5 Pete 1:40pm - P6 1:40pm - P6 Pete	31 MEETING SCHEDULE People Counter 295 10am - CHESS	1 People Counter 252 9:20am - P2 10:15am - P3 10:15am - P3 12:45pm - P5 2:35pm - P7	2 Poeple Counter 360 8:25am - P1 9:20am - P2 10:15am - P3 10:15am - P3 11:50am - P4A	3
4	5 People Counter 405 8:25am - P1 9:20am - P2 9:20am - P2 11:50am - P4B 1:40pm - P6 Elliott 1:40pm - P6	6 People Counter 360 8:25am - P1 9:20am - P2 9:20am - P2 Elliott 10:15am - P3 10:15am - P3 11:10am - P4A 11:50am - P4B 12:45pm - P5 12:45pm - P5 1:40pm - P6 Elliott	7 MEETING People Counter 380 8:25am - P1 9:15am - P2 9:15am - P2 Elliott 10am - Chess Club 10:40am - P3 11:30am - P4A 12:10pm - P4B 1pm - P5 Elliott 1:50pm - P6 Elliott	8 People Counter 422 7:45am - Staff 8:25am - P1 9:20am - P2 9:20am - P2 Elliott 10:15am - P3 11:10am - P4A 11:50am - P4B 12:45pm - P5 1:40pm - P6 Elliott 2:35pm - P7 Elliott	9 People Counter 370 8:25am - P1 8:25am - P1 Witts 9:20am - P2 9:20am - P2 Elliott 9:20am - P2 Witts 10:15am - P3 11:10am - P4A 11:50am - P4B 12:45pm - P5 1:40pm - P6 Elliott	10
11	12 8:25am - P1 9:20am - P2 10:15am - P3 1:40pm - P6	13 People Counter 283 9:20am - P2 10:15am - P3 11:50am - P4B	14 People Counter 305 10:15am - P3 11:50am - P4B 12:45pm - P5	15 People Counter 224 11:50am - P4B	16 PIR - NO SCHOOL	17
18	19 People Counter 206 11:50am - P4B 3pm - Set up for 4pm - Board	20 People Counter 244 9:20am - P2 10:15am - P3 11:10am - P4A	21 MEETING SCHEDULE People Counter 245 8:25am - P1 Witts 10am - Thanksgivi	22 THANKSGIVING	23 THANKSGIVING	24
25	26 People Counter 269 8:25am - P1 8:25am - P1 11:50am - P4B 12:45pm - P5	27 People Counter 243 11:50am - P4B 12:45pm - P5 1:40pm - P6 Mock	28 MEETING People Counter 372 8:25am - P1 9:15am - P2 9:15am - P2 Witts	29 People Counter 312 8:25am - P1 9:20am - P2 11:50am - P4B 1:40pm - P6 Mock	30 People Counter 240 11:50am - P4B	1

PHS Library Calendar

Dec 2012 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26 People Counter 269 8:25am - P1 8:25am - P1 11:50am - P4B 12:45pm - P5 12:45pm - P5 1:40pm - P6 2:35pm - P7 Elliott	27 People Counter 243 11:50am - P4B 12:45pm - P5 1:40pm - P6 Mock	28 MEETING People Counter 372 8:25am - P1 9:15am - P2 9:15am - P2 Witts 10am - Chess Club 12:10pm - P4B 1pm - P5 Hoxie	29 People Counter 312 8:25am - P1 9:20am - P2 11:50am - P4B 1:40pm - P6 Mock	30 People Counter 240 11:50am - P4B	1
2	3 People Counter 260 11:50am - P4B 11:50am - P4B 1:40pm - P6 ISIP 1:40pm - P6	4 People Counter 330 11:50am - P4B 11:50am - P4B 1:40pm - P6 ISIP 1:40pm - P6	5 MEETING SCHEDULE People Counter 240 8:25am - P1 Pete 9:15am - P2 12:10pm - P4B 1pm - P5 Pete Eng 1pm - P5 Witts US 1:50pm - P6 Pete	6 People Counter 320 8:25am - P1 Pete 9:20am - P2 Witts 10:15am - P3 10:15am - P3 11:50am - P4B 12:45pm - P5 Pete 1:40pm - P6 Pete	7 People Counter 323 9:20am - P2 9:20am - P2 J. 10:15am - P3 11:50am - P4B 2:35pm - P7	8
9	10 8:25am - P1 Pete 10:15am - P3 12:45pm - P5 Pete 1:40pm - P6 Pete 2:35pm - P7 Pete	11 SHAKESPEARE IN 9:20am - P2 10:15am - P3	12 10:15am - P3 12:45pm - P5	13 8:25am - P1 9:20am - P 2 J. 9:20am - P2 9:20am - P2 10:15am - P3	14 PIR DAY - NO	15
16	17 People Counter 374 8:25am - P1 10:15am - P3 11:50am - P4B 12:45pm - P5 1:40pm - P6 2:35pm - P7	18 People Counter 330 8:25am - P1 9:20am - P2 10:15am - P3 11:50am - P4B 12:45pm - P5 2:35pm - P7	19 MEETING SCHEDULE People Counter 356 8:25am - P1 8:25am - P1 J Toth 10am - Chess Club 10:40am - P3 10:40am - P3	20 People Counter 317 8:25am - P1 10:15am - P3 11:50am - P4B 2:35pm - P7	21 People Counter 183 TALENT SHOW 8:25am - P1 9:25am - P3 12:30pm - P6 Cole	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

PHS L ry Calendar

Jan 2013 (Mc ain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7 People Counter 214 9:20am - P2	8 People Counter 221 1:40pm - P6 6pm - Master	9 MEETING SCHEDULE 9:15am - P2 10:40am - P3 12:10pm - P4B 1:50pm - P6	10 People Counter 330 7:45am - Staff 8:25am - P1 8:25am - P1 Toth 9:20am - P2	11 People Counter 193 10:15am - P3 J. 12pm - P4B	12
13	14 People Counter 221 10:15am - P3 2:35pm - P7	15 8:25am - P1 25/25 9:20am - P2 D. 10:15am - P3 10:15am - P3 1:40pm - P6 2:35pm - P7 2:35pm - P7 6:30pm - Public	16 MEETING SCHEDULE People Counter 398 8:25am - P1 9:15am - P2 10am - Chess Club 10:40am - P3 10:40am - P3 12:10pm - P4B	17 People Counter 333 7:45am - Staff 8:25am - P1 9:20am - P2 9:20am - P2 Witts 10:15am - P3 11:10am - P4A 11:50am - P4B	18 People Counter 325 10:15am - P3 11:50am - P4B 2:35pm - P7	19
20	21 People Counter 365 8:25am - P1 8:25am - P1 10:15am - P3 11:50am - P4B 12:45pm - P5 1:40pm - P6 1:40pm - P6 Witts 2:35pm - P7	22 People Counter 378 7:45am - PHS IEFA 8:25am - P1 9:20am - P2 10:15am - P3 11:10am - P4A 1:40pm - P6 2:35pm - P7 6pm - Master	23 People Counter 290 8:25am - P1 8:25am - P1 Witts 9:20am - P2 9:20am - P2 Witts 11:50am - P4 1:40pm - P6 Witts 2:35pm - P7 Elliott	24 8:25am - P1 8:25am - P1 Witts 9:20am - P2 9:20am - P2 Witts 11:10am - P4 11:50am - P4B 1:40pm - P6 Witts 2:35pm - P7 2:35pm - P7 Elliott	25 People Counter 428 8:25am - P1 8:25am - P1 8:25am - P1 Witts 9:20am - P2 9:20am - P2 Witts 10:15am - P3 11:10am - P4 11:50am - P4B	26
27	28 People Counter 341 8:25am - P1 Dever 9:20am - P2 Dever 10:15am - P3 11:10am - P4A 12:45pm - P5 2:35pm - P7 Dever 2:35pm - P7	29 People Counter 300 8:25am - P1 9:20am - P2 10:15am - P3 11:10am - P4A 12:45pm - P5 1:40pm - P6 2:35pm - P7	30 MEETING SCHEDULE People Counter 361 8:25am - P1 9:15am - P2 10am - Meeting 10:40am - P3 11:30am - P4A 1pm - P5 Hoxie	31 People Counter 314 7:45am - Staff 8:25am - P1 9:20am - P2 10:15am - P3 11:10am - P4A 12:45pm - P5 1:40pm - P6	1 People Counter 240 7am - EB Hislop 8:25am - P1 11:50am - P4	2

PHS Library Calendar

Feb 2013 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28 People Counter 341 8:25am - P1 Dever 9:20am - P2 Dever 10:15am - P3 11:10am - P4A 12:45pm - P5	29 People Counter 300 8:25am - P1 9:20am - P2 10:15am - P3 11:10am - P4A 12:45pm - P5	30 MEETING SCHEDULE People Counter 361 8:25am - P1 9:15am - P2 10am - Meeting 10:40am - P3	31 People Counter 314 7:45am - Staff 8:25am - P1 9:20am - P2 10:15am - P3 11:10am - P4A	1 People Counter 240 7am - EB Hislop 8:25am - P1 11:50am - P4	2
3	4 People Counter 249 7:45am - ISIP 11:10am - P4 11:10am - P4	5 People Counter 178 8:25am - P1 Witts 11:10am - P4 6pm - Master	6 ER SCHEDULE People Counter 72	7 People Counter 265 8:25am - P1 8:25am - P1 10:15am - P3	8 People Counter 300 8:25am - P1 8:25am - P1 Witts 11:10am - P4	9
10	11 People Counter 272 10:15am - P3 10:15am - P3 10:15am - P3 1:40pm - P6	12 People Counter 207 9:20am - P2 Witts 10:15am - P3 10:15am - P3 1:40pm - P6 1:40pm - P6 6pm - Master	13 Meeting Schedule - People Counter 288 9:20am - P2 ISIP 10:15am - P3 ISIP 11:10am - P4 ISIP 12:45pm - P5 ISIP 1:40pm - P6 ISIP	14 People Counter 349 7:45am - Staff 8:25am - P1 9:20am - P2 10:15am - P3 10:15am - P3 12:45pm - P5	15 People Counter 301 7am - EB Hislop 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3 11:10am - P4	16
17	18 PIR DAY	19 People Counter 315 8:25am - P1 8:25am - P1 9:20am - P2 10:15am - P3 10:15am - P3 11:10am - P4	20 People Counter 250 8:25am - P1 ISIP 8:25am - P1 Toth 9:20am - P2 J.Toth 10:15am - P3 ISIP 10:15am - P3 10:15am - P3	21 AM Assembly People Counter 241 8:25am - P1 Matt 10:20am - P2 Matt 11:05am - P3 Matt 11:05am - P3 12:25pm - P4	22 People Counter 357 8:25am - P1 8:25am - P1 8:25am - P1 Witts 9:20am - P2 9:20am - P2 Witts 10:15am - P3	23
24	25 People Counter 308 10:15am - P3 10:15am - P3 11:50am - P4 2:35pm - P7	26 People Counter 340 8:25am - P1 Matt 9:20am - Youth 10:15am - P3 2:35pm - P7 6pm - Master	27 Meeting Schedule People Counter 320 8:25am - P1 9:15am - P2 Witts 10am - Meeting 10:40am - P3	28 People Counter 390 7:45am - Staff 8:25am - P1 8:25am - P1 9:20am - P2 9:20am - P2 Witts	1 People Counter 347 8:25am - P1 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3	2

PHS L ry Calendar

Mar 2013 (Mo ain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
24	25 People Counter 308 10:15am - P3 10:15am - P3 11:50am - P4 2:35pm - P7	26 People Counter 340 8:25am - P1 Matt 9:20am - Youth 10:15am - P3 2:35pm - P7 6pm - Master	27 Meeting Schedule People Counter 320 8:25am - P1 9:15am - P2 Witts 10am - Meeting 10:40am - P3	28 People Counter 390 7:45am - Staff 8:25am - P1 8:25am - P1 9:20am - P2 9:20am - P2 Witts	1 People Counter 347 8:25am - P1 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3	2
3	4 Meeting Schedule People Counter 359 Upward Bound 7am - EB Hislop 8:25am - P1 10:40am - P3 10:40am - P3	5 Extended AM People Counter 307 7am - EB Hislop 8:25am - P1 9:15am - P2 Witts 10:40am - P3 10:40am - P3	6 People Counter 162 PIR Afternoon Early 8:55am - P2 9:25am - P3 10:55am - P6 11:25am - P7	7 Meeting Schedule People Counter 396 Upward Bound 7am - EB Hislop 7:45am - CRT Test 8:25am - P1 9:15am - P2	8 Meeting Schedule People Counter 307 7am - EB Hislop 8:25am - P1 9:15am - P2 10am - Meeting 11:30am - P4A	9
10	11 Meeting Schedule People Counter 317 7am - EB Hislop 8:25am - P1	12 People Counter 281 8:25am - P7 ISIP 9:50am - P6 ISIP 9:50am - P6	13 People Counter 204 8:25am - CRT	14 People Counter 225 8:25am - CRT 1:30pm - P5 4pm - K-12 Tech	15 People Counter 251 8:25am - CRT 9:20am - P2 ISIP 10:15am - P3 ISIP	16
17	18 People Counter 290 8:25am - CRT 8:25am - P1 J. 10:15am - P3 ISIP	19 People Counter 167	20 Meeting Schedule People Counter 223 10:15am - P3 11:50am - P4	21 People Counter 332 7:45am - Staff 8:25am - P1 9:20am - P2	22 People Counter 354 8:25am - P1 9:20am - P2 9:20am - P2	23
24	25 People Counter 306 8:25am - P1 9:20am - P2 10:15am - P3 11:50am - P4	26 People Counter 356 8:25am - P1 9:20am - P2 10:15am - P3 11:50am - P4 12:45pm - P5 1:40pm - P6 Witts	27 Meeting Schedule People Counter 340 9:15am - P2 9:15am - P2 10am - Meeting 10:40am - P3 10:40am - P3	28 People Counter 360 7:45am - Staff 8:25am - P1 9:20am - P2 10:15am - P3 11:50am - P4B 1:40pm - P6 Pete	29 People Counter 435 8:25am - P1 9:20am - P2 9:20am - P2 10:15am - P3 11:50am - P4B 2:35pm - P7	30
31	1 SPRING BREAK	2 SPRING BREAK	3 SPRING BREAK	4 SPRING BREAK	5 SPRING BREAK	6

PHS Library Calendar

Apr 2013 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1 SPRING BREAK	2 SPRING BREAK	3 SPRING BREAK	4 SPRING BREAK	5 SPRING BREAK	6
7	8 People Counter 206 11:50am - P4B 2:35pm - P7	9 People Counter 230 10:15am - P3 11:50am - P4B 11:50am - P4B 1:40pm - P6 2:35pm - P7	10 Meeting Schedule People Counter 281 12:10pm - P4B	11 People Counter 253 8:25am - P1 D. 9:20am - P2 D. 11:50am - P4B	12 People Counter 258 9:20am - P2 Witts 10:15am - P3 11:50am - P4B 12:45pm - P5 1:40pm - P6 Witts	13
14	15 People Counter 314 8:25am - P1 9:20am - P2 9:20am - P2 Witts 10:15am - P3 10:15am - P3 11:50am - P4B 1:40pm - P6 Witts 2:35pm - P7	16 People Counter 250 8:25am - P1 D. 9:20am - P2 D. 11:50am - P4B	17 People Counter 118 PIR Afternoon ER 8:25am - P1 D. 8:55am - P2 D.	18 Meeting Schedule People Counter 292 8:25am - P1 D. 9:15am - P2 D. 9:15am - P2 11:50am - P4B 1:50pm - P6 1:50pm - P6 1:50pm - P6	19 People Counter 224 8:25am - P1 Cole 8:25am - P1 D. 8:25am - P1 9:20am - P2 D. 10:15am - P3 J. 11:50am - P4B 11:50am - P4B 1:50pm - P6	20
21	22 People Counter 274 8:25am - P1 D. 8:25am - P1 8:25am - P1 J. 9:20am - P2 D. 10:15am - P3	23 8:25am - P1 D. 9:20am - P2 D. 9:20am - P2 ISIP 10:15am - P3 11:10am - P4 ISIP 12:45pm - P5 ISIP 1:40pm - P6 1:40pm - P6	24 People Counter 297 7:45am - Mentorin 8:25am - P1 D. 8:25am - P1 9:20am - P2 D. 9:20am - P2 10:15am - P3 12:45pm - P5	25 People Counter 334 8:25am - P1 8:25am - P1 9:20am - P2 10:15am - P3 11:50am - P4B 12:45pm - P5 1:40pm - P6	26 8:25am - P1 11:50am - P4B	27
28	29 PM Assembly 8:25am - P1 9:20am - P2 11:50am - P4B	30 8:25am - P1 9:20am - P2 9:20am - P2 Witts 10:15am - P3 11:50am - P4B	1 MEETING SCHEDULE 8:25am - P1 9:15am - P2 10am - Chess Club 10:40am - P3 J. 12:10pm - P4B	2 7:45am - Staff 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3 11:50am - Gradua	3 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3 11:50am - P4B 11:50am - P4B	4

PHS L ury Calendar

May 2013 (Mo ain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29 PM Assembly 8:25am - P1 9:20am - P2 11:50am - P4B	30 8:25am - P1 9:20am - P2 9:20am - P2 Witts 10:15am - P3 11:50am - P4B	1 MEETING SCHEDULE 8:25am - P1 9:15am - P2 10am - Chess Club 10:40am - P3 J.	2 7:45am - Staff 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3	3 8:25am - P1 9:20am - P2 10:15am - P3 J. 10:15am - P3 11:50am - P4B	4
5	6 People Counter 247 9:20am - P2 10:15am - P3 J. 10:15am - P3 11:50am - P4B	7 10:15am - P3 J. 12:45pm - P5 5:30pm - School	8 MEETING SCHEDULE People Counter 243 8:25am - P1 8:25am - P1 9:15am - P2	9 People Counter 287 7:45am - Staff 8:25am - P1 10:15am - P3 10:15am - P3 J.	10 8:25am - P1 10:40am - P3 10:40am - P3 12:45pm - P5	11
12	13 People Counter 241 10:15am - P3 J 10:15am - P3 12:45pm - P5 12:45pm - P5 5:30pm - School	14 People Counter 310 8:25am - P1 Cole 9:20am - P2 9:20am - P2 Witts 10:15am - P3 10:15am - P3 J 12:45pm - P5	15 MEETING SCHEDULE People Counter 344 9:15am - P2 Witts 10am - Chess Club 10:40am - P3 J 10:40am - P3 12:10pm - P4B	16 People Counter 334 7:45am - Staff 9:20am - P2 10:15am - P3 10:15am - P3 J 11:10am - P4A 12:45pm - P5	17 People Counter 363 8:25am - P1 9:20am - P2 9:20am - P2 Witts 10:15am - P3 J 10:15am - P3 10:15am - P3	18
19	20 8:25am - P1 J. 10:15am - P3 J 10:15am - P3 11:10am - P4A	21 People Counter 252 8:25am - P1 10:15am - P3 10:15am - P3 J	22 Assembly Schedule 11:15am - P3 11:15am - P3 J 2pm - P6 Danley	23 People Counter 315 10:15am - P3 10:15am - P3 J 12:45pm - P5	24 PIR DAY	25
26	27 Memorial Day NO	28 AM Extended People Counter 365 8:25am - P1 Cole 8:25am - P1 D 8:25am - P1 10:20am - P2 D 10:20am - P2 11:05am - P3 11:05am - P3 J	29 People Counter 292 8:25am - P1 Cole 8:25am - P1 8:25am - P1 Pete 10:15am - P3 10:15am - P3 10:15am - P3 J 11:10am - Senior 12:45pm - P5 Pete	30 8:25am - Senior 9:20am - P2 9:20am - P2 Elliott 9:20am - P2 Witts 10:15am - P3 10:15am - P3 J 11:10am - P4A 1:40pm - P6 2:35pm - P7	31 8:25am - P1 25/25 9:20am - P2 10:15am - P3 Bob 10:15am - P3 J 10:15am - P3 11:10am - P4A 12:45pm - P5 1:40pm - P6 2:35pm - P7	1

PHS Library Calendar

Jun 2013 (Mountain Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27 Memorial Day NO	28 AM Extended People Counter 365 8:25am - P1 Cole 8:25am - P1 D 8:25am - P1 10:20am - P2 D 10:20am - P2 11:05am - P3 11:05am - P3 J 12:25pm - P4 1:40pm - P6	29 People Counter 292 8:25am - P1 Cole 8:25am - P1 8:25am - P1 Pete 10:15am - P3 10:15am - P3 10:15am - P3 J 11:10am - Senior 12:45pm - P5 Pete 1:40pm - P6 1:40pm - P6 Pete 2:35pm - P7	30 8:25am - Senior 9:20am - P2 9:20am - P2 Elliott 9:20am - P2 Witts 10:15am - P3 10:15am - P3 J 11:10am - P4A 1:40pm - P6 2:35pm - P7	31 8:25am - P1 25/25 9:20am - P2 10:15am - P3 Bob 10:15am - P3 J 10:15am - P3 11:10am - P4A 12:45pm - P5 1:40pm - P6 2:35pm - P7	1
2	3 10:15am - P3 11:10am - P4A 1:40pm - P6 5pm - Tamara	4 10:15am - P3 11:10am - P4A 1:40pm - P6 2:35pm - P7	5 10:15am - P3 1:40pm - P6 2:35pm - P7	6 8:25am - P1 Bob 9:20am - P2 Bob 10:15am - P3 Bob 11:10am - P4A 12:45pm - P5 Bob 1:40pm - P6 2:35pm - P7	7 8am - Student	8
9	10	11	12	13	14	15

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	0 [0.00%]
100 - 199	0 [0.00%]
200 - 299	0 [0.00%]
300 - 399	1 [0.66%]
400 - 499	0 [0.00%]
500 - 599	0 [0.00%]
600 - 699	0 [0.00%]
700 - 799	0 [0.00%]
800 - 899	5 [3.31%]
900 - 999	0 [0.00%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	5 [3.31%]
AUDIOBOOKS	0 [0.00%]
B	2 [1.32%]
BC	0 [0.00%]
CA	0 [0.00%]
CD	11 [7.28%]
FIC	117 [77.48%]
GN	0 [0.00%]
LAPTOP	0 [0.00%]
M	0 [0.00%]
MC	2 [1.32%]
PBK	3 [1.99%]
PRO	1 [0.66%]
PRO153.8	0 [0.00%]
R	1 [0.66%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	3 [1.99%]
VHS	0 [0.00%]
W	0 [0.00%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**151**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 6/1/2013 - 6/15/2013
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	1 [0.23%]
100 - 199	2 [0.47%]
200 - 299	0 [0.00%]
300 - 399	7 [1.64%]
400 - 499	0 [0.00%]
500 - 599	1 [0.23%]
600 - 699	5 [1.17%]
700 - 799	4 [0.93%]
800 - 899	4 [0.93%]
900 - 999	11 [2.57%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	3 [0.70%]
AUDIOBOOKS	0 [0.00%]
B	7 [1.64%]
BC	0 [0.00%]
CA	22 [5.14%]
CD	71 [16.59%]
FIC	227 [53.04%]
GN	6 [1.40%]
LAPTOP	21 [4.91%]
M	0 [0.00%]
MC	0 [0.00%]
PBK	3 [0.70%]
PRO	0 [0.00%]
PRO153.8	0 [0.00%]
R	33 [7.71%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	0 [0.00%]
VHS	0 [0.00%]
W	0 [0.00%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**428**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 5/1/2013 - 5/31/2013
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	2 [0.50%]
100 - 199	1 [0.25%]
200 - 299	0 [0.00%]
300 - 399	9 [2.24%]
400 - 499	0 [0.00%]
500 - 599	2 [0.50%]
600 - 699	15 [3.74%]
700 - 799	1 [0.25%]
800 - 899	8 [2.00%]
900 - 999	1 [0.25%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	3 [0.75%]
AUDIOBOOKS	0 [0.00%]
B	1 [0.25%]
BC	0 [0.00%]
CA	23 [5.74%]
CD	29 [7.23%]
FIC	271 [67.58%]
GN	5 [1.25%]
LAPTOP	12 [2.99%]
M	0 [0.00%]
MC	3 [0.75%]
PBK	7 [1.75%]
PRO	0 [0.00%]
PRO153.8	0 [0.00%]
R	7 [1.75%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	1 [0.25%]
VHS	0 [0.00%]
W	0 [0.00%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**401**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 4/1/2013 - 4/30/2013
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	4 [0.79%]
100 - 199	1 [0.20%]
200 - 299	0 [0.00%]
300 - 399	19 [3.77%]
400 - 499	0 [0.00%]
500 - 599	10 [1.98%]
600 - 699	4 [0.79%]
700 - 799	9 [1.79%]
800 - 899	6 [1.19%]
900 - 999	15 [2.98%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	0 [0.00%]
AUDIOBOOKS	0 [0.00%]
B	7 [1.39%]
BC	0 [0.00%]
CA	7 [1.39%]
CD	72 [14.29%]
FIC	292 [57.94%]
GN	4 [0.79%]
LAPTOP	13 [2.58%]
M	0 [0.00%]
MC	11 [2.18%]
PBK	8 [1.59%]
PRO	4 [0.79%]
PRO153.8	0 [0.00%]
R	17 [3.37%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	0 [0.00%]
VHS	0 [0.00%]
W	1 [0.20%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**504**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 3/1/2013 - 3/31/2013
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	1 [0.20%]
100 - 199	6 [1.18%]
200 - 299	0 [0.00%]
300 - 399	36 [7.10%]
400 - 499	0 [0.00%]
500 - 599	3 [0.59%]
600 - 699	4 [0.79%]
700 - 799	21 [4.14%]
800 - 899	6 [1.18%]
900 - 999	20 [3.94%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	2 [0.39%]
AUDIOBOOKS	0 [0.00%]
B	9 [1.78%]
BC	0 [0.00%]
CA	8 [1.58%]
CD	90 [17.75%]
FIC	271 [53.45%]
GN	2 [0.39%]
LAPTOP	7 [1.38%]
M	0 [0.00%]
MC	5 [0.99%]
PBK	5 [0.99%]
PRO	6 [1.18%]
PRO153.8	0 [0.00%]
R	4 [0.79%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	0 [0.00%]
VHS	0 [0.00%]
W	0 [0.00%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	1 [0.20%]
Totals	**507**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 2/1/2013 - 2/28/2013
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	0 [0.00%]
100 - 199	2 [0.37%]
200 - 299	2 [0.37%]
300 - 399	23 [4.30%]
400 - 499	0 [0.00%]
500 - 599	6 [1.12%]
600 - 699	3 [0.56%]
700 - 799	7 [1.31%]
800 - 899	3 [0.56%]
900 - 999	18 [3.36%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	5 [0.93%]
AUDIOBOOKS	0 [0.00%]
B	19 [3.55%]
BC	0 [0.00%]
CA	4 [0.75%]
CD	81 [15.14%]
FIC	308 [57.57%]
GN	12 [2.24%]
LAPTOP	14 [2.62%]
M	0 [0.00%]
MC	2 [0.37%]
PBK	4 [0.75%]
PRO	1 [0.19%]
PRO153.8	0 [0.00%]
R	15 [2.80%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	1 [0.19%]
ROLODEX	0 [0.00%]
SC	4 [0.75%]
VHS	0 [0.00%]
W	0 [0.00%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	1 [0.19%]
Totals	**535**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 1/1/2013 - 1/31/2013
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	1 [0.26%]
100 - 199	3 [0.77%]
200 - 299	0 [0.00%]
300 - 399	12 [3.07%]
400 - 499	0 [0.00%]
500 - 599	4 [1.02%]
600 - 699	7 [1.79%]
700 - 799	3 [0.77%]
800 - 899	0 [0.00%]
900 - 999	12 [3.07%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	0 [0.00%]
AUDIOBOOKS	0 [0.00%]
B	8 [2.05%]
BC	0 [0.00%]
CA	7 [1.79%]
CD	47 [12.02%]
FIC	251 [64.19%]
GN	3 [0.77%]
LAPTOP	19 [4.86%]
M	0 [0.00%]
MC	1 [0.26%]
PBK	6 [1.53%]
PRO	0 [0.00%]
PRO153.8	0 [0.00%]
R	4 [1.02%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	3 [0.77%]
VHS	0 [0.00%]
W	0 [0.00%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**391**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 12/1/2012 - 12/31/2012
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	4 [0.61%]
100 - 199	1 [0.15%]
200 - 299	1 [0.15%]
300 - 399	29 [4.41%]
400 - 499	0 [0.00%]
500 - 599	1 [0.15%]
600 - 699	19 [2.89%]
700 - 799	9 [1.37%]
800 - 899	8 [1.22%]
900 - 999	18 [2.74%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	1 [0.15%]
AUDIOBOOKS	0 [0.00%]
B	8 [1.22%]
BC	0 [0.00%]
CA	15 [2.28%]
CD	124 [18.87%]
FIC	336 [51.14%]
GN	17 [2.59%]
LAPTOP	29 [4.41%]
M	0 [0.00%]
MC	2 [0.30%]
PBK	11 [1.67%]
PRO	5 [0.76%]
PRO153.8	1 [0.15%]
R	10 [1.52%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	3 [0.46%]
VHS	0 [0.00%]
W	5 [0.76%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**657**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 11/1/2012 - 11/30/2012
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	3 [0.47%]
100 - 199	5 [0.78%]
200 - 299	3 [0.47%]
300 - 399	25 [3.92%]
400 - 499	0 [0.00%]
500 - 599	2 [0.31%]
600 - 699	7 [1.10%]
700 - 799	2 [0.31%]
800 - 899	4 [0.63%]
900 - 999	40 [6.28%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	1 [0.16%]
AUDIOBOOKS	0 [0.00%]
B	6 [0.94%]
BC	0 [0.00%]
CA	4 [0.63%]
CD	146 [22.92%]
FIC	317 [49.76%]
GN	13 [2.04%]
LAPTOP	26 [4.08%]
M	0 [0.00%]
MC	4 [0.63%]
PBK	7 [1.10%]
PRO	3 [0.47%]
PRO153.8	0 [0.00%]
R	14 [2.20%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	1 [0.16%]
ROLODEX	0 [0.00%]
SC	2 [0.31%]
VHS	0 [0.00%]
W	2 [0.31%]
No Call #	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
Temporary	0 [0.00%]
Totals	**637**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Polson High School Library

Call numbers grouped by prefix

Circulation Dates: 10/1/2012 - 10/30/2012
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
000 - 099	3 [0.51%]
100 - 199	5 [0.86%]
200 - 299	2 [0.34%]
300 - 399	30 [5.15%]
400 - 499	0 [0.00%]
500 - 599	3 [0.51%]
600 - 699	10 [1.72%]
700 - 799	5 [0.86%]
800 - 899	7 [1.20%]
900 - 999	30 [5.15%]
56126	0 [0.00%]
AUDIOBOO	0 [0.00%]
AUDIOBOOK	7 [1.20%]
AUDIOBOOKS	0 [0.00%]
B	5 [0.86%]
BC	0 [0.00%]
C	0 [0.00%]
CA	6 [1.03%]
CD	66 [11.32%]
FIC	358 [61.41%]
GN	8 [1.37%]
LAPTOP	12 [2.06%]
M	0 [0.00%]
MC	2 [0.34%]
PBK	10 [1.72%]
PRO	0 [0.00%]
PRO153.8	0 [0.00%]
R	10 [1.72%]
READERS	0 [0.00%]
READER'S	0 [0.00%]
REF	0 [0.00%]
ROLODEX	0 [0.00%]
SC	2 [0.34%]
VHS	0 [0.00%]
W	0 [0.00%]

Collection Circulation Report

Polson High School Library

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Call numbers grouped by prefix

Range	Circulations
No Call #	0 [0.00%]
Temporary	2 [0.34%]
Totals	**583**

NOTE: The Collection Statistics Summary Report includes statistics for both current copies and copies that have been deleted.

Collection Circulation Report

Show Summary Only (Limited by circulation date. See the final page of the report for limiter details.)

Circulation Dates: 9/1/2012 - 9/30/2012
Call Numbers: All ranges and prefixes
Circulation Types: All circulation types

Polson High School Library

Call numbers grouped by prefix

POLSON SCHOOL DISTRICT #23
BOARD OF TRUSTEES
March 10, 2014
5:30 PM Regular Board Meeting
District Office Conference Room; 111 4th Ave. E. Polson

Regular Board Meeting: 5:30 PM
AGENDA

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
TURN OFF CELL PHONE
WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION
COMMENT FROM HIGH SCHOOL STUDENT REPRESENTATIVE
BOARD COMMENTS AND OBSERVATIONS
PUBLIC COMMENTS
SUPERINTENDENT'S COMMENTS

Approval of Minutes:

1) February 10, 2014, Regular Board Meeting

Communication/Discussion:

2) Trustee Suggestions for Additional Agenda Items
3) Quality Schools Planning Update
4) Fiscal Year 2013 Audit Report, Pam Owen
5) 2014-15 Preliminary Budget /Mill Levy, Pam Owen
6) Safety Plan Update, Tim Berg
7) April Board Meeting will be April 7th
8) First Read on Policies:

#3141, Discretionary Nonresident Student Attendance Policy	#3141F, Ed. Authorization Affidavit	#3312, Detention
#3345, Gambling	#3600F1, Student Records	#3600P, Student Records, Procedure

#3611, Gangs & Gang Activity	#3612, Student Electronic Communication & Online Services Usage	#6110, Superintendent
#6140, Duties & Qualifications of Administrative Staff Other Than Superintendent	#6210, Principals	

Consent Agenda:

9) Approval of Payroll Claims, Travel Requests, and Activity Fund Reports---ACTION

10) Second Read of Policies

#2110, Objectives: Continuous Progress Education	#2120, Standards, Assessment, & Curriculum Development	#2158, Family Engagement Policy
#2166, Gifted Program	#2500, Limited English Proficient Students	#4340, Public Access to District Records
#4410, Relations with Law Enforcement and Child Protective Agencies	#4411, Investigations and Arrests by Police	

New Business

11) Recommendation for Approval of PHS Library Alternative Standard

12) Recommendation for Approval of Out of District Students

13) Recommendation for Approval of Out of State Travel

14) Recommendation for Approval of Personnel Report

15) Recommendation for Approval of 2014-15 School Calendar

16) Call for Trustee Election: (3) Three Elementary, (1), One High School: (May 6th election date)

17) Call for mill levy election

Adjourn

March 10, 2014

REGULAR BOARD MEETING

PUBLIC ~~COMMENT~~ Attendance SIGN IN SHEET

NAME	ADDRESS	GENERAL COMMENT TOPIC
Carl Eich	District Office	N/A
Lynn Witts	Polson High School	Comment
Pat Danby	PHS	Comment
Bill Appleton	D.O.	
Scott Wilson	PHS	
Weitz, Rex		
Tim Berg	Director	
Becca Grant	Cherry Valley	
Elaine Meeks	Cherry Valley	
Susan Erickson	P.H.S.	
JESSE YARBROUGH	PMS	
Deb Sampson	DO	

REGULAR BOARD MEETING
MARCH 10, 2014
POLSON DISTRICT OFFICE

CALL TO ORDER
Vice Chairman Triolo called the Regular Board Meeting to order at 5:30 PM. In attendance were Vice Chairman Triolo, Trustee Laimbeer, Trustee, McDonald, Trustee McGinnis, Trustee Leadercharge, Trustee Lake, Trustee Lanier, Superintendent Reksten, Business Manager Pam Owen, Deb Sampson, Carl Elliott, Rex Weltz, Tamara Fisher, Elaine Meeks, Tim Finkbeiner, Tom DiGiallonardo, Jesse Yarbrough, Scott Wilson, Lynn Witts, Bill Appleton, Tim Berg, Becca Grant, Susan Erickson, Pat Danley, Bob DiGiallonardo, Katrina Venters, Berl Tiskus.

PLEDGE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION:

COMMENT FROM HIGH SCHOOL STUDENT REPRESENTATIVE: Not present

PUBLIC COMMENTS:
Lynn Witts: As president of PCEA, Lynn Witts read a letter to the Board regarding the hiring of a negotiator and that they felt it did not send a good message to the group as they prepare the negotiating process.

Pat Danley: Pat Danley, a team member for the PEA negotiating team, agreed with Lynn's letter and felt it would have been more productive to start talking with the group about items of interest rather than hire an outside negotiator before this process has begun.

BOARD COMMENTS AND OBSERVATIONS: none

SUPERINTENDENT'S COMMENTS:
Superintendent Reksten congratulated the basketball teams for their accomplishments this season. She stated that she and John Laimbeer presented to the City Council last week on the High School Bond Project. With the challenging weather, this has given the District an opportunity to practice their release procedures; no school, late start and early out. The administrators, the bus supervisor, the maintenance director and Dr. Reksten try to make the best decision for the safety of students.

APPROVAL OF MINUTES
Item 1-February 10, 2014
Trustee Laimbeer made the motion to approve the Regular Board Meeting Minutes for February 10 2014, as presented. Trustee McDonald seconded the motion and the motion carried unanimously. Elaine Meeks wanted to be on the record that the IEFA Comprehensive Plan Board training was supposed to by done at this meeting, as reflected in the minutes. Due to a communication glitch, the

IEFA training was inadvertently left off this agenda. If Elaine and Molly Billedeaux are able to present the training on April 7, they will be on that agenda.

COMMUNICATIONS/DISCUSSION

Item 2- Trustee Suggestions for Additional Agenda Items

Trustee McDonald would like to have Tim Finkbeiner do a presentation on the Watchdog Program at Linderman.

Trustee Triolo would like to have OPI present rational for how accreditation standards are decided and how or if they are in correlation with student achievement.

Item 3-Quality Schools Planning Grant Update

Superintendent Reksten gave an update of the first Quality Schools Planning Grant meeting with Nick Salmon from CTA, staff and community members. There was a Power-Point presentation regarding future learning, groups were put together to look at what works in their schools, what could be improved and what would they want if they could have anything. This gave groups the chance to be innovative. An Assess Document was prepared with demographic information, the school self analysis, and an overview of what was accomplished in the individual groups. Caroline McDonald and John Laimbeer thought it was a thorough, enlightening experience. The next two sessions will be used to work on the facility master plan.

Item 4- Fiscal Year 2013 Audit Report

Pam Owen, Business Manager and Deb Sampson, Assistant Business Manager presented the FY13 final audit report that was completed by Galusha, Higgins & Galusha. There were three deviations: two for payroll time sheets that were not properly approved, and one for not properly calculating free and reduced status within the school food programs.

Item 5- 2014-15 Preliminary Budget/Mill Levy

Business Manager, Pam Owen, gave an overview of where the preliminary budget numbers are for the elementary and high school general funds. The final OPI budget numbers were presented as well. At this point in the budgeting process, the Elementary general fund has approximately $32,000 left to budget and the High School general fund has approximately $36,000 to absorb within the budget. These numbers are very preliminary at this point, as staffing has not been finalized and negotiations are not completed.

Item 6- Safety Plan Update

Tim Berg, Administrator, gave a School Safety Plan update. During the 2012-13 school year, a committee was created at the direction of the Superintendent to review various safety procedures in the district. In the Fall of 2013, recently enacted legislation (SB 348) required school districts to create and maintain an extensive school safety plan. The committee has started a process of creating a draft School Emergency and Crisis Response Procedures Manual. The committee will submit a draft proposal through the Superintendent to the Polson School Board for review and approval prior to the legislated deadline of July 1, 2014.

Item 7- April Board Meeting will be April 7, 2014 and the Board may receive IEFA training through the IEFA Comprehensive Plan.

Item 8- First Read on Policies:

3141, Discretionary Nonresident Student Attendance Policy (forms are being reviewed)
3141F, Ed. Authorization Affidavit
3312, Detention
3345, Gambling
3600F1, Student Records (with bolded changes)
3600P, Student Records Procedure (with bolded changes)
3611, Gangs and Gang Activity (new policy but recommended by MTSBA)
3612, Student Electronic Communication and Online Services Usage (Carl Elliott stated the Board will be asked to sign off on this policy, as well as all staff and students) Caroline McDonald asked about student training and awareness of using electronic devices. Dr. Reksten stated that E-Rate requires that training be provided. There is training within the District, for example, cyber bullying provided at the MS and the HS library provided training on digital footprint.
6110, Superintendent (added internship)
6140, Duties and qualifications of administrative staff other than superintendent (added internship)
6210, Principals (Chapter 55, within MCA 20-4-403 provides the description for this policy)

CONSENT AGENDA

Dr. Reksten asked to have Policy 4411, Investigations and Arrests by Police by pulled until they can get a legal reference for this policy.

Item 9-Approval of Payroll, Claims, Travel Requests, and Activity Fund Reports

Item 10- Second Read of Policies
2110, Objectives: Continuous Progress Education
2120, Standards, Assessment and Curriculum Development
2158, Family Engagement Policy
2166, Gifted Program
2500, Limited English Proficient Students
4340, Public Access to District Records
4410, Relations with Law Enforcement and Child Protective Agencies

Trustee Laimbeer made a motion to approve the Consent Agenda without Second Read of Policy 4411. Trustee Lanier seconded the motion and the motion passed unanimously.

NEW BUSINESS

Item 11-Recommendation for approval of PHS Library Alternative Standard

Principal Rex Weltz is asking the Board for an approval of a PHS Library Alternative Standard. We need a variance as the accreditation for districts with 500-1000 students are to have 1.5FTE in the library. We are requesting we be allowed to continue with 1 FTE librarian and 1 full time paraprofessional. The Board thanked Susan Erickson for all her help on preparing the Variances to Standards Application and submitting it to OPI in a timely manner.

Trustee McDonald made a motion to approve the PHS Library Alternative Standard request. Trustee Laimbeer seconded the motion and the motion carried unanimously.

Item 12-Recommendation for Approval of Out of District Students

Trustee Leadercharge made the motion to approve the principal's recommendations to accept the out of district report as submitted. Trustee Laimbeer seconded the motion and the motion carried unanimously.

Item 13- Recommendation for Out of District Travel

Trustee Lanier made a motion to approve the out of district travel for the Polson Middle School eighth grade class to go to Silverwood in Idaho on June 12, 2014. Students will be responsible for paying for their individual trips; either through private pay or fundraising. Trustee Lake seconded the motion and the motion passed unanimously.

Item 14-Recommendation of Personnel Report

Trustee McDonald made a motion to approve the High School Personnel Report as submitted. Trustee Laimbeer seconded the motion and the motion passed unanimously. Trustee Laimbeer made a motion to approve the Elementary Personnel Report as submitted. Trustee Leadercharge seconded the motion and the motion passed unanimously.

Item 15- Recommendation for Approval of 2014-2015 Calendar

Bill Appleton said the committee received input from employee groups and tried to align the calendar with other local districts. The Early Dismissal Days will release students one hour earlier for PLC work. Scott Wilson said the start date in August helps with the activities schedule and how the semester end falls. Snow days are not figured into the calendar but January 19th could be a makeup day if a snow day falls before that date. Trustee McGinnis made a motion to approve the 2014-15 School Calendar. Trustee Lanier seconded the motion and the motion carried unanimously.

Item 16-Call for Trustee Election: (3) Elementary, (1) High School, May 6, 2014

Trustee McGinnis made a resolution to call for an Elementary and High School Trustee Election to be held on May 6, 2014. Trustee Laimbeer seconded the motion and the motion carried unanimously.

Item 17-Call for Mill Levy Election

Upon the recommendation of Pam Owen, Business Manager, the Board did not make a motion to hold a mill levy election.

There being no further business to discuss, the meeting was adjourned at 6:50 PM.

_____ _____

Vice Chairperson Triolo Pam Owen, Clerk

DRAFT

TRAILS

Tool for Real-time Assessment of Information Literacy Skills

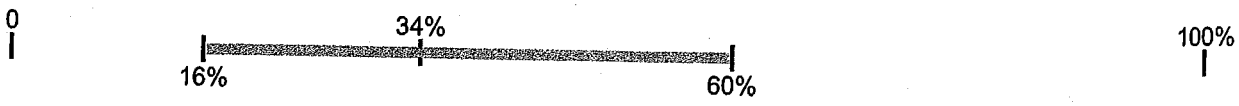
CLASS REPORT

Dickson Eng 9 Period 7 (15 students)
Session

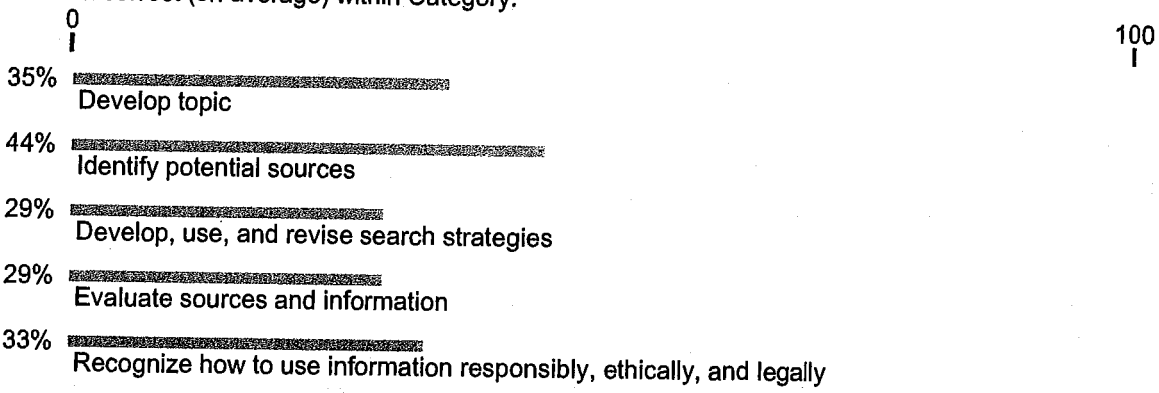
Ninth Grade General Assessment 1, Pre test
Assessment

(**November 6, 2013**) Taken Oct, 2012
Closed

Maximum Possible Score	25	(100%)
Range of Student Scores	4 - 15	(16% - 60%)
Mean Student Score	9	(34%)
Standard Deviation	2.80	



Percent correct (on average) within Category:



Results are reported for each item by number and percentage of students choosing each possible response. Correct responses are in red and bulleted.

1. **[Develop topic]** Read the original topic and the revised topic. Is the revised topic **broader** or **narrower** than the original topic?

   Initial Topic: What steps must public high schools take to establish on-site daycare for children of teenage parents attending school?

   Revised Topic: How can public high schools help teenage parents stay in school? [CHOOSE ONE ANSWER]

10	66.7 %	○ Broader
5	33.3 %	Narrower

2. **[Develop topic]** Consider the topic below as possible for a three-page research paper. Indicate whether the statement would be a **Good Topic** for this paper, a **Topic Too Broad** for this paper, or a **Topic Too Narrow** for this paper.

   Explain the impact of the Internet on education. [CHOOSE ONE ANSWER]

5	33.3 %	Good Topic
7	46.7 %	○ Topic Too Broad
2	13.3 %	Topic Too Narrow

3. **[Develop topic]** In your science class you have been assigned "fire" as your topic in the natural disaster unit. Which of the following would be the best individuals to help you focus your topic? [CHOOSE ONE ANSWER]

1	6.7 %		City mayor, Your school or public librarian, Your science teacher
3	20.0 %	○	Your school or public librarian, Your science teacher, Firefighter
7	46.7 %		Police officer, Firefighter, City mayor
4	26.7 %		City mayor, Your school or public librarian, Firefighter

4. **[Develop topic]** All of the following concepts are related to nutrition. Which word represents the narrowest (most specific) topic? [CHOOSE ONE ANSWER]

1	6.7 %		Carbohydrates
5	33.3 %		Vitamins
6	40.0 %		Minerals
1	6.7 %	○	Calcium
2	13.3 %		Protein

5. **[Develop topic]** When students are assigned a topic, it is often quite broad. Thus, it is a student's responsibility to focus the topic into a more manageable one.

   Which of the following does not follow the pattern of a broad topic (on the far left) reduced to a narrower topic (on the far right)? [CHOOSE ONE ANSWER]

4	26.7 %		Ecosystem--desert--sand dune
3	20.0 %		Oceanography--the causes of tsunamis--earthquakes
3	20.0 %		Binge drinking--binge drinking at college--the effect of alcohol laws on binge drinking
5	33.3 %	○	Child malnutrition--world hunger--contributors to childhood malnutrition

6. **[Identify potential sources]** Which one of these resources would most likely have a current article on steroid use in professional baseball? [CHOOSE ONE ANSWER]

2	13.3 %		a school library catalog
3	20.0 %		a science database such as *Access Science*
4	26.7 %	○	a newspaper database such as *Newspaper Source*
2	13.3 %		a biography database such as *Gale Biography Resource Center*
3	20.0 %		a biography database such as *American National Biography*

7. **[Identify potential sources]** What term describes information created during the time period in which the person of interest lived or the event took place? Examples include initial reports of scientific research, legal documents, speeches, correspondence, diaries, and interviews. [CHOOSE ONE ANSWER]

7	46.7 %	○	primary source
7	46.7 %		secondary source
1	6.7 %		tertiary source

8. **[Identify potential sources]** You need to locate information on how people danced during the disco era for your dance project. Where could you most likely find this information? [CHOOSE ONE ANSWER]

	0.0 %		hospital library
8	53.3 %	○	public library
6	40.0 %		academic library
1	6.7 %		government library

9. **[Identify potential sources]** In your geography class each student has been assigned a foreign country. As part of your project you are to draw a map of your assigned country and include your country's geographic features (rivers, mountains, etc.) and its bordering countries. Which resources would be the best ones to use? [CHOOSE ONE ANSWER]

2	13.3 %	dictionary and newspaper
10	66.7 %	○ atlas and encyclopedia
3	20.0 %	thesaurus and atlas
	0.0 %	encyclopedia and almanac

10. **[Identify potential sources]** You have to write a persuasive paper on the merits of the European Union. You are unfamiliar with this subject. Which source would be the best starting point for getting background information? [CHOOSE ONE ANSWER]

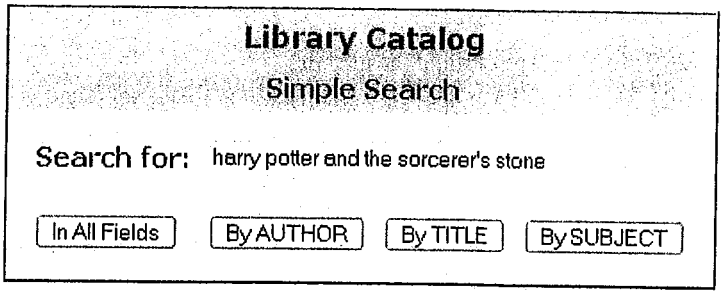
4	26.7 %	A book entitled, *Competition Law and Industrial Policy in the EU* (376 pages)
6	40.0 %	A recent *USA Today* article entitled, "U.S. and European Union call truce on trade war -- for now " (453 words)
4	26.7 %	○ *Encyclopedia Britannica*
1	6.7 %	*Journal of European Economic Development*

11. **[Develop, use, and revise search strategies]** In English class your group is creating a pamphlet about child abuse, and this pamphlet will be distributed in your school and community. Select the correct order for these research steps:

A. Evaluate and record information from a variety of resources.
B. Organize information and create a rough draft version of your pamphlet.
C. Locate appropriate resources.
D. Create a final version of the pamphlet.
E. Review the success of your research and final pamphlet.
F. Determine the focused topic of your research. [CHOOSE ONE ANSWER]

4	26.7 %	C, F, A, B, E, D
6	40.0 %	F, B, A, C, E, D
4	26.7 %	C, F, B, A, D, E
1	6.7 %	○ F, C, A, B, D, E
	0.0 %	F, C, B, A, D, E

12. **[Develop, use, and revise search strategies]** The following picture is from an online library catalog. If you were searching for the book *Harry Potter and the Sorcerer's Stone* which search type would you choose



1	6.7 %	All fields
3	20.0 %	Author
10	66.7 %	○ Title
	0.0 %	Subject

13. **[Develop, use, and revise search strategies]** You're writing a paper on Indira Gandhi, and your teacher told you that Gandhi is mentioned in a book that you have. What part of the book will direct you to the right pages for the passage(s) on Indira Gandhi? [CHOOSE ONE ANSWER]

4	26.7 %		bibliography
2	13.3 %		footnotes
7	46.7 %	○	index
2	13.3 %		preface
	0.0 %		title page

14. **[Develop, use, and revise search strategies]** Using a symbol such as *, #, or $ in the middle or at the end of a search term (example: racis$) so that variations of the term (examples: racism and racist) will be retrieved in your search is known as: [CHOOSE ONE ANSWER]

1	6.7 %		Annotation
6	40.0 %		Indexing
7	46.7 %		Paraphrasing
	0.0 %	○	Truncation

15. **[Develop, use, and revise search strategies]** If you wanted to search for a topic that has several parts, such as nutrition for pregnant women, which search operator would you use? [CHOOSE ONE ANSWER]

1	6.7 %		adj
4	26.7 %	○	and
6	40.0 %		near
4	26.7 %		not
	0.0 %		or

16. **[Evaluate sources and information]** "Being an expert on a particular subject..." is one definition for: [CHOOSE ONE ANSWER]

3	20.0 %		coverage
4	26.7 %		accuracy
4	26.7 %		objectivity
	0.0 %		currency
3	20.0 %	○	authority

17. **[Evaluate sources and information]** When you evaluate a website's coverage, which of the following do you **not** examine? [CHOOSE ONE ANSWER]

4	26.7 %		The depth of the material
6	40.0 %		If the website offers information that is not found in other websites or print sources
4	26.7 %	○	Who created the website, including his/her background (credentials)
	0.0 %		If the links are relevant to the topic

18. **[Evaluate sources and information]** You read on the Web that Mad Cow Disease may have been found in the United States. How might you best determine the truth of this statement? [CHOOSE ONE ANSWER]

3	20.0 %		Check the website www.fbifiles.com for information the government might not release to the public.
8	53.3 %	○	Search for "Mad Cow Disease" on the U.S. Department of Agriculture website.
4	26.7 %		Look up the topic on the website from the American Council on Beef .
	0.0 %		Discuss the news with friends who might have heard about Mad Cow Disease.

19. **[Evaluate sources and information]** Being information literate means being able to identify when two or more sources agree and disagree. Read the two paragraphs below. Select the one statement on which both authors agree.

Author #1

Worldwide every day 14,000 people become infected with HIV. Of these 14,000 people, approximately 1,700 are children. In fact, more than half of the global HIV infections occur in young people ages 15-24. This high rate is partly due to young people not knowing how to protect themselves from HIV transmission. Globally, youth also feel the burden of HIV in another way. AIDS has orphaned approximately 15 million children.

Author #2

The Centers for Disease Control and Prevention estimates that 40,000 people in the United States become infected with HIV every year. HIV can be transmitted through bodily fluids such as blood and breast milk. Therefore, babies born to mothers with HIV can also become infected. Pregnant women can be tested for HIV and receive drug treatment to prevent their babies from contracting HIV. [CHOOSE ONE ANSWER]

6	40.0 %		Babies can become infected with HIV through their mothers.
5	33.3 %	○	Children are at risk of becoming infected with HIV.
4	26.7 %		Over 50% of HIV infections occur in young people.

20. **[Evaluate sources and information]** You are completing your research paper on the devastation of the Amazon rainforest caused by logging. You locate a statistic from a recent newsletter created by the Lumberjacks of the Great Northwest.

Which of the following best reflects the credibility of this source? [CHOOSE ONE ANSWER]

3	20.0 %		This is a credible source because there is a clear author.
9	60.0 %		This is a credible source because there are images and graphs.
2	13.3 %	○	This is not a credible source because the author is likely to be biased.
1	6.7 %		This is not a credible source because there are misspellings.

21. **[Recognize how to use information responsibly, ethically, and legally]** You are creating a video for your science class, and you want to include a sound clip from a popular song. How much of the song may you include without violating copyright? [CHOOSE ONE ANSWER]

2	13.3 %		up to 3% of the song length, but no more than 9 seconds
8	53.3 %	○	up to 10% of the song length, but no more than 30 seconds
4	26.7 %		up to 20% of the song length, but no more than 1 minute
1	6.7 %		There is no time limit because the song is being used for a classroom assignment.

22. **[Recognize how to use information responsibly, ethically, and legally]** What is the best definition of intellectual freedom? [CHOOSE ONE ANSWER]

4	26.7 %		The prevention of cheating by students.
9	60.0 %	○	The right of every individual to both seek and receive information from all points of view without restriction.
2	13.3 %		The limiting of access to ideas and information that some people find objectionable or dangerous.

23. [Recognize how to use information responsibly, ethically, and legally] When your original creation (poem, video, song, etc.) takes physical form, what best describes when it is copyrighted? [CHOOSE ONE ANSWER]

1	6.7 %	○	Immediately
5	33.3 %		After you apply for copyright through the U.S. Copyright Office
5	33.3 %		After you hire a lawyer to help you apply for copyright
3	20.0 %		After you submit a fee and a copy of your original creation to the U.S. Copyright Office

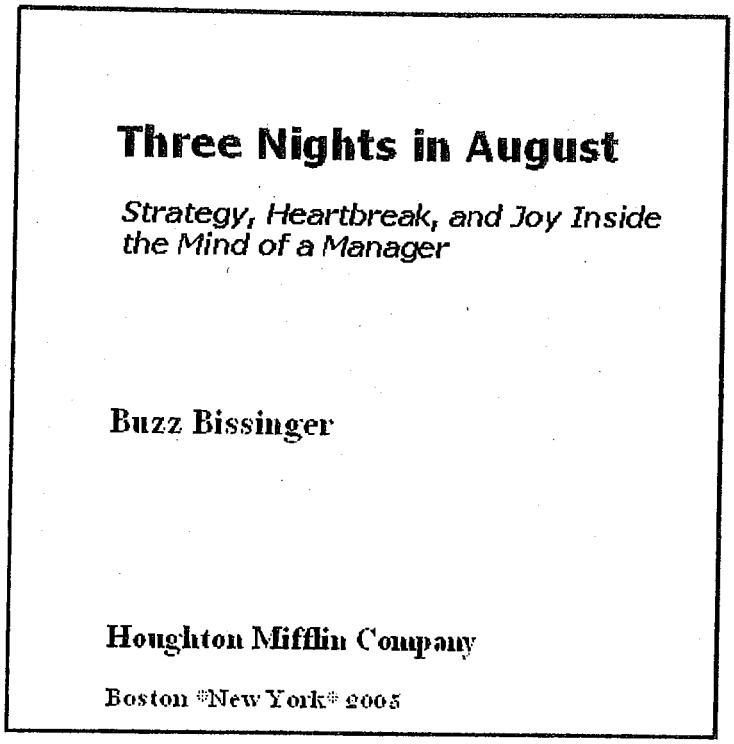
24. [Recognize how to use information responsibly, ethically, and legally] You want to include the ideas from the following quotation from *School Sports News* in your research paper. Which of the following options below demonstrates the correct use of paraphrasing?

Citation: Krenkle, Cory M. "Soccer's New Status." *School Sports News* 2 Feb. 2007: 16.

"Soccer is quickly gaining popularity in America. More schools continue to add soccer to their list of competitive varsity sports. In fact, most high schools that offer varsity soccer have a feeder program in the elementary and intermediate grades so that players come to the sport with a good number of skills and knowledge of the rules of the game." [CHOOSE ONE ANSWER]

6	40.0 %		According to Krenkle, soccer has become very popular in America, partly due to the fact that there are elementary and middle school soccer teams that prepare children to play in high school.
3	20.0 %	○	Soccer's increasing popularity in America is seen in the increasing number of high schools that offer it as a varsity sport. In order to have participants with an understanding of the rules and basic skills, these school districts offer soccer to their younger students (Krenkle 16).
5	33.3 %		Most high schools that offer varsity soccer have a feeder program in the elementary and intermediate grades so that players come to the sport with a good number of skills and knowledge of the rules of the game (Krenkle 16).
1	6.7 %		"Soccer is quickly gaining popularity in America. More schools continue to add soccer to their list of competitive varsity sports" (Krenkle).

25. [Recognize how to use information responsibly, ethically, and legally] You are preparing to create a bibliography for your research paper. Using information from the first page of a book as given below, which of the following is the book's publisher?



4	26.7 %	Three Nights in August
3	20.0 %	Three Nights in August: Strategy, Heartbreak, and Joy Inside the Mind of a Manager
4	26.7 %	Buzz Bissinger
4	26.7 %	○ Houghton Mifflin Company